

FINAL NARRATIVE REPORT

Tsentr Rozvytku Filologii (Philology Development Centre) Non-Governmental Organisation

Action:

“Enhancing the quality and relevance of professional education for the New Ukrainian school in Donetsk region”

Contract number: 2019/412-133

FINAL NARRATIVE REPORT

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List of acronyms used in the report

TRF NGO – “Tsentr Rozvytku Filologii” (Philology Development Centre) Non-governmental organisation

HIFL - Horlivka Institute for Foreign Languages of the State Higher Educational Institution Donbas State Pedagogical University.

PMT - Project Management Team

MOODLE - Modular object-oriented dynamic learning environment

1. Description

1.1. Name of coordinator of the grant contract:

Tsentr Rozvytku Filologii (Philology Development Centre) Non-governmental organisation

1.2. Name and title of the contact person:

Yevgeniya Bielitska, Head of Tsentr Rozvytku Filologii (Philology Development Centre) Non-governmental organisation

1.3. Name of beneficiary(ies) and affiliated entity(ies) in the action:

Tsentr Rozvytku Filologii (Philology Development Centre) Non-governmental organisation

1.4. Title of the action:

Enhancing the quality and relevance of professional education for the New Ukrainian school in Donetsk region

1.5. Contract number:

2019/412-133

1.6. Start date and end date of the reporting period:

Start date for the full reporting period: December 17, 2019

End date for the full reporting period: March 16, 2022

This final narrative report is for the period December 17, 2019 to March 16 2022 (2 years and 3 months).

1.7. Target country(ies) or region(s):

Target Country: Ukraine

Target Region: Donetsk

1.8. Final beneficiaries &/or target groups (if different) (including numbers of women and men):

Target groups:

Current students of Horlivka institute for Foreign Languages – 912 persons, 655 (72%) of them are women.

Academic staff – 78 persons, 67 (77%) of them are women.

Administrative staff – 12 persons, all women.

Support staff – 80 persons, 54 (67,5%) of them are women.

Final beneficiaries:

Prospective students of Horlivka Institute for Foreign Languages.

Local community

City authority

City education department

1.9. Country(ies) in which the activities take place (if different from 1.7):

N/A

2. Assessment of the implementation of action activities and its results

2.1. Executive summary of the action

The overall objective of the project was to enhance the quality and relevance of professional education for the New Ukrainian school in Donetsk region.

Summarising the main impacts of this Action, it can be stated that it has contributed to:

- a sound and comprehensive policy framework for training teachers of humanities, including teachers of foreign languages for the New Ukrainian school, which made part of “The Development Strategy of Horlivka Institute for Foreign Languages”;
- a strong and better prepared Institute Administration, through the delivery of training to administrative staff on the innovative methods of teaching, such as blended learning courses, distance education and flipped classrooms projects (using free and open-source learning management system MOODLE ((Modular object-oriented dynamic learning environment)));
- implementation of additional Quality Assurance mechanisms for teaching using MOODLE opportunities;
- the expansion of HifFL programs to the community members, namely short-term certificate programs through the MOODLE platform;
- Social reinforcement of dialogue, not only with activities which are part of the Action, but also with a continuous cooperation undergoing with social partners on outputs of the project;
- the establishment of regional partnerships and cooperation, mainly through the bilateral agreements established between HifFL and schools, partner universities in Ukraine and abroad;
- the viability of evidence based Institute Administration policy-making processes, using the and recommendations of studies and surveys done in the course of Action.

Additionally to all these developments and improvements in human capital, other “collaborative dynamics” can be mentioned, such as strengthening of cooperation between employers and Institute through the establishment partnership agreements (20 schools, 17 private enterprises). Furthermore, partnerships with NGOs were established, for the promotion of HifFL policy framework for training teachers of humanities and for the development of new curricula and standards.

The project strategy centred on providing conditions for the formation of a teacher of the new Ukrainian school. The Action met the entirety of the planned objectives and goals, and in some areas reached the expectations of the main actors and partners far beyond the initial plans. All 3 planned outputs were completed, contributing for the achievement of the overall objective. Modernisation of governance and operations of Horlivka Institute for Foreign Languages resulted in better jobs and higher skills together with reinforced working conditions, which, in its turn, improved the level of providing student support services.

The Action also contributed to the acceleration of the reform processes in Ukrainian education sector.

Students are now educated as agents of change for the New Ukrainian School. Public interest in raising the quality of pre-service foreign language teacher education in the region are also met, which resulted in the improvement of foreign language acquisition in the region.

The government authority at both national and local levels, the civil society and academia now has the capacity to meet the needs of all citizens and be well-positioned to participate fully in reform process taking place throughout Ukraine.

Impacts identified from the independent evaluation carried out are the following:

The impact of the project can be traced at the international, institutional and regional levels. The project is especially relevant due to ongoing reformation of Ukrainian higher and secondary education systems. The level of involvement of external stakeholders (representatives of secondary education institutions and the Bakhmut education department) within the project was high. Representatives of 20 schools in the region remain in close cooperation with the HifFL and are involved in the development of pedagogical practice, modernisation of educational programs and joint events. Also, teachers and school administration staff can attend courses to improve their qualifications on the provided by the newly adopted HifFL MOODLE platform.

Main recommendations from the independent evaluation carried out are the following:

1. Complete the process of connecting dormitories to DTEK's electricity supply.
2. In the case of significant project delays and, consequently, delays in the reporting process, notify the representatives of the European Commission (donor) to avoid penalties.
3. Complete the process of signing accommodation agreements with students and teachers regarding accommodation in the dormitory.
4. Introduce regional (cross-regional) cooperation between higher education institutions of Donetsk region and other regions (including relocated ones).
5. Stimulate inter-project cooperation between higher and secondary education institutions.
6. Facilitate the transformation of active student self-government into a student union.
7. Ensure synergies with European Union projects and other donors.

The Action had an impact on the following stakeholders and target groups:

The EU – updates and developments received through the Action promoted integration of Ukraine's higher education into the European Higher Education Area.

Ministry of Education and Science of Ukraine – the Action speeded up reform and modernization of the higher education system on the national and regional level.

Regional government – the Action enhanced the quality and relevance of teachers training and language learning to the needs of the New Ukrainian School.

City government – the Action stepped up cooperation between the providers of language learning and teachers training and the consumers of the service (local and regional education institutions);

Local community – the Action helped to facilitate joint activities with local community and socially active organizations to strengthen the image of socially responsible higher education institution;

Academic and administrative staff of HifFL – the Action enabled full participation in reform of education, ensured sustainable development of HifFL.

Current and prospect students (including the ones from the uncontrolled areas) – the Action enabled students receive up-to-date high quality education within the area of the East Ukraine.

The spread of COVID19 and the declaration of quarantine impacted hampered the deployment of cooperation activities in accordance with the cooperation plan with local schools and Bakhmut city education department. Some activities within the Action have been postponed till 2021. Although preparatory activities are being carried

out in full, the output of strengthening the social participation of students in the life of the community directly depends on the epidemiological situation in Ukraine. However, spread of COVID19 contributed to the wider development of e-learning models in the Institute with the help of MOODLE platform.

The aggression of the RF considerably impacted the development of the Action at its final stage. From February, 24, 2022 when the martial law was declared in Ukraine up to the end of the Action we could not fulfil one important activity - to finish external power grids connection of the Dormitory.

2.2. Results and activities

A. RESULTS

The final evaluation of the Action within the framework of the grant contract "Increasing the quality and relevance of professional education for the New Ukrainian School in Donetsk region", which is implemented by the public organization "Center for the Development of Philology" and financed by the European Union, was carried out by the evaluation expert Iryna Lupashko, an independent consultant on monitoring and evaluation. Her observations will make part of the report.

Outcome (Oc) - "Providing conditions for the formation of a teacher of the new Ukrainian school"

The three indicators measuring the level of success of the Action are the follows:

1. 78 numbers of faculty have gained knowledge of the e-learning system.
2. All members of the administrative staff have gained knowledge of the e-learning system.
3. Not less than 25 % of students have access to e-resources.

The implementation of the Moodle distance learning system at HifFL coincided with the beginning of the first wave of Covid-19 and the introduction of quarantine throughout Ukraine. Therefore, educational and methodological materials of all educational disciplines in all educational programs of the first (Bachelor's) and second (Master's) levels of higher education, without exception, needed to be converted into electronic format. The presence of a powerful server and appropriate software made this work much easier and faster. "Creation of online content on the Moodle platform" trainings were held for the academic staff, and initial practical work skills began to be practiced in the real mode of the distance learning process, based on fundamentally new forms of communication between teachers and students of higher education. Quantitative and qualitative indicators of the summer assessment and examination session, also organized online, testify to the success of the work carried out. 95% (2020) and 100% (2021) of students used the information resources posted on the Institute's platform.

The first stage of Moodle implementation highlighted the main vectors of further work in this direction. The higher education quality monitoring department conducted an anonymous survey of students regarding the organization of distance learning in the context of the pandemic (in May 2020 and 2021). According to the results of the survey, 83 % of students in 2020 and 92% in 2021 consider the availability of the Moodle system in the Institute as a key to successful distance learning, although 41% of students in 2020 believed that it should be improved in terms of structuring the material and balancing the requirements for students. However, in 2021 the percentage of students dissatisfied with the parameters of study material on MOODLE

dropped to 12%. 30% of students, in particular those who live along the contact line in the conflict zone, had difficulties accessing electronic resources due to low-quality Internet, or lack of access to PCs, gadgets, etc. Taking into account the problems that had arisen, additional computers were installed in the Institute's dormitories to ensure uninterrupted access to electronic educational resources. Access to the Free and Open Source Education Software (Moodle system) in the dormitory gives more opportunities for teaching blended learning courses, distance education and flipped classrooms project at HIFFL. This has positively impact the relevance of professional education to the needs of the New Ukrainian school.

As a result of the Action all members of the academic staff (78 people), administrative staff (12 people) are trained as active participants of the e-learning MOODLE platform of HIFFL.

As of now 100% of the students (912 people) have access to MOODLE. Under the circumstances Moodle platform is the key way to provide quality education for the students which, in its turn, helps to meet the needs of the region, facilitate the education reform, and in the long run, it will help restore the social cohesion and promote reconciliation in the region.

The introduction of the e-learning system resulted in the development of the student friendly Institute environment as a key determinant of quality education and strengthening the relevance of professional education to the needs of the New Ukrainian School. The introduction of new teaching methods and quality improvements through the e-learning enabled the academic staff to effectively reconceptualise learning and teaching in line with the European Profile for Language Teacher Education in order to meet current requirements and international standards. Moreover, the Action promoted cooperation between the provider of education and prospect employers regionally and locally as well as improved links between citizens and regional authorities and other stakeholders as the electronic learning made those connections easy to establish and develop.

This made it possible to reach the final target - enhance the quality and relevance of professional education for the New Ukrainian School in Donetsk region. The indicators of success at the reporting period are as follows: (1) the number of students enrolling for the Master programs must be 80, (2) the average exam score for admission to the Master's program must be 170, (3) the percentage of students who are employed by a specialty must reach 35% (table No. 1).

Table 1

<i>Indicator</i>	<i>Baseline</i>	<i>Target</i>	<i>Current Value</i>	<i>Source of information</i>
<i>Indicator 1</i> Number of students enrolled in master's programs	<i>50</i>	<i>80</i>	<i>101</i>	<i>Admission Protocols</i>
<i>Indicator 2</i> Average score of the exam for admission to the master's program	<i>n/a</i>	<i>170</i>	<i>164</i>	<i>Examination certificates</i>

Indicator 3				<i>Annual Monitoring Report of the Career Center of the HifFL</i>
Percentage of graduates working in their field of study	21%	35%	30%	

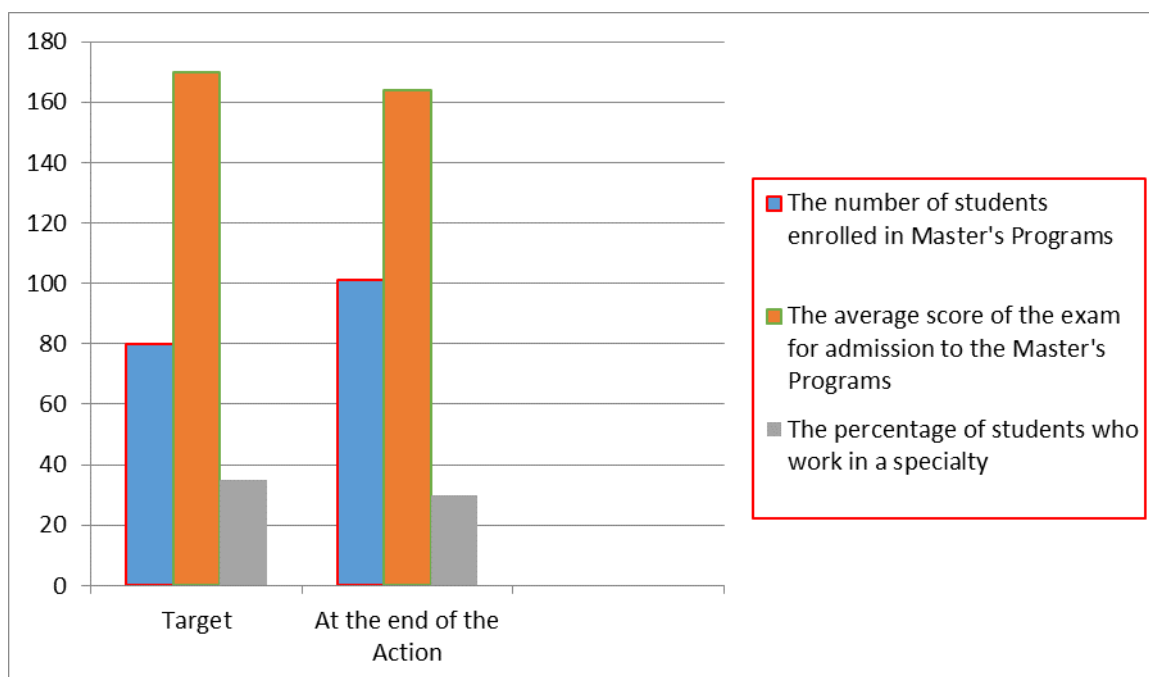
Evaluating the indicators presented in Table 1 and – further – Diagram 1, the expert states that Indicator 1 quantitatively exceeded by 1.2 times. She believes that the project directly contributed to the fulfillment of this indicator due to the implementation of e-learning in the MOODLE system (especially in the context of the involvement of internally displaced persons in education and the conditions of the COVID-19 pandemic).

We have to add that the project significantly strengthened and improved learning opportunities in the conditions of war in Ukraine, providing a tool for organizing the educational process in the format of an electronic institute.

As to Indicator 2 initially we determined it at 120 points. But in the middle of the Action it was measured as 167. So we increased quantitative indicator (2) up to 170 points (from 200 maximum) as an average for entering the Master's Programs. Since the parameters and conditions for assessing those applying for Master's Programs in the Unified Entrance Exam had changed in the course of the Action, namely the number of exams and their content, it was difficult for us to predict the possible level of knowledge of students that they could demonstrate. Another important factor that influenced the decline in the indicator is the number of undergraduates from other educational institutions who enroll in Master's Programs at HifFL. Compared to 2019, their number increased by almost 30%. In other words, we can only be responsible for the quality of our undergraduate students. As a result, their average entrance score is 171. However, the average score of applicants to Master's Programs from other universities is much lower - 157 points. These factors influenced the quantitative index of Indicator 2.

According to the expert's assessment, Indicator 3 is 1.4 times higher than the base value, but 15% lower than the value that was supposed to be achieved in five years after the end of the Action. According to the conducted survey, 4 graduates (16%) work in their specialty, and 7 people (21%) answered that the project contributed to their employment. This result was achieved at a sufficient level and the percentage of students who work in the specialty can be quantitatively increased due to graduates of the master's degree in 2021-2022.

Diagram 1: Comparison of the achievement of the overall objective according to target and actual results.



The criteria for ensuring the conditions for the formation of a teacher of the New Ukrainian School are indicators of the specific goals of the project, the achievement of which is presented in table No. 2.

Table 2

Indicator	Baseline	Target	Current Value	Source of information
Indicator 1 <i>Number of academic staff who learned to use the e-course platform</i>	0	78	78	<i>Number of operational e-courses on the HifFL internal MOODLE platform</i>
Indicator 2 <i>Number of administrative staff learned to use the e-course platform</i>	0	12	12	<i>Number of active users of the HifFL internal MOODLE platform among administrative staff</i>
Indicator 3 <i>Number of students who have access to electronic resources</i>	0	875	912	<i>Number of active users of the HifFL internal MOODLE platform among students</i>

For the implementation of Indicators 1 and 2, training of teachers, administrative and support staff on the use of the MOODLE platform was organized and carried out. A trainer with experience in technical and methodological issues on MOODLE was invited to conduct the training. A total of 62 participants (100% of the planned results)

successfully completed the training. In addition, as was confirmed during the meeting with the working group of the project, 78 scientific and pedagogical workers (100%) work in the MOODLE system. Within the scope of Indicator 3, it was planned that 250 students would be involved in using the internal MOODLE platform of HIFFL. During the implementation of the project, it was possible to attract 912 students to use the system (100% of the student contingent). This exceeds the planned results by 37 students, which is due to the actual number of students at HIFFL. It is necessary to note the active involvement of the specified target audiences in the implementation of the project, as well as the high level of implementation of the specific goals of the project.

The survey of teachers regarding the results of Indicators 1 and 2 made it possible to certify that 100% of the surveyed teachers, students and graduates have access to and use the electronic resources of the Institute (MOODLE platform). Also, in their opinion, the results of the project contributed to the improvement of the quality of teaching and learning at the institute (100% of the surveyed teachers and 88% of the surveyed students think so).

The Action promoted basic human rights such as freedom of expression, including internet freedom; protected freedom of religion and belief; promoted social responsibility.

Gender equality and democracy is promoted through equal participation of both women and men of all age groups including students in decision making during the implementation of the Action, and further on through providing equal access to all the facilities and services obtained.

The Action promoted key elements of good governance, such as rule of law, fair legal transparency, responsiveness, effectiveness and efficiency, equity and inclusiveness, accountability, participation.

Support to youth is ensured through providing quality language teaching and humanities education to the youth of the region including the youth from disadvantaged families and IDPs. The Institute exercised its privileged right to admit students from the uncontrolled territories who had been exposed to hostile environment and aggressive anti-Ukrainian propaganda. Regarding this, affordable, safe and student friendly University environment obtained through the Action facilitated their socialisation in Ukrainian society and promote further social cohesion and reconciliation in the region. During the Action 334 students from the uncontrolled territories (37% of all the students) enrolled on the courses at the Institute

As a result of the Action, concrete outputs have been achieved, which are evaluated through the improvement of living and working conditions of students and employees, the introduction of the electronic learning system and the strengthening of the social participation of students in the life of the community, shown in tables No. 3, 4, 5.

Output 1. (Op 1.) - "Improved living and working conditions for students and staff"

Table 3

<i>Result</i>	<i>Baseline</i>	<i>Target</i>	<i>Current Value</i>	<i>Source of information</i>	
<i>Op 1. Improved living and working</i>	<i>1.1. 100% of students have access to sports equipment in their</i>	<i>0</i>	<i>120</i>	<i>120</i>	<i>Dormitory agreements with students</i>

<i>conditions for students and staff</i>	<i>place of residence</i>				
	<i>1.2. 100% of residents of the dormitory have access to hot water during the whole year (while it available in the city)</i>	<i>0</i>	<i>140</i>	<i>140</i>	<i>Dormitory agreements with students and staff</i>
	<i>1.3. At least for 15% of staff members the working conditions will be improved</i>	<i>0</i>	<i>30</i>	<i>32</i>	<i>Report by the Maintenance Department of HIFFL</i>

Op.1 (1.1) The result of the renovation of the dormitory is the provision of 120 places for students to live and 20 places for the staff of the Institute. Accordingly, 120 and 20 contracts for living in a dormitory were prepared. It was planned to sign contracts and settle residents in April of 2022. Initially it was planned that the sports equipment will be installed inside the dormitory (in the basement). But as the renovation developed it became clear that there was no place for sports equipment in the dormitory in the form we expected. It was decided to organize a Sport venue outside the dormitory. To do this we asked US Agency for International Development (USAID) to help us equip the dormitory with the necessary furniture and equipment as part of the “Democratic Governance East Activity” project. The necessary sports and other equipment was purchased for their placement on the territory adjacent to the dormitory. A table tennis table, as well as tables for table football and hockey were also purchased and put inside the dormitory. Therefore, a variety of sports equipment, a total of ten units of simulators, are installed on a special surface that reduces the risk of injury. Such placement of sports equipment ensured that 100 percent of students had access to their use.

Op.1 (1.2.) In order to provide residents of the dormitory with hot water, the project provides for and actually installed 3 electric water heaters of 30 liters in each of the two shower cabins on the floor. Altogether - 18 electric water heaters. For washing dishes, a 30-liter water heater is installed in each kitchen, which makes 6 pieces altogether. This amount of water heating equipment fully meets the residents' needs for access to hot water. All the appliances were bought as part of an agreement with US Agency for International Development (USAID).

Op.1 (1.3) As a result of the activities of the project on the purchase of furniture and office equipment, it was planned to improve the working conditions of 30 employees of the institute. In total, 25 sets of furniture for 32 employees are equipped (18,8 % of all the staff members). This exceeds the planned amount by 3.8 %.

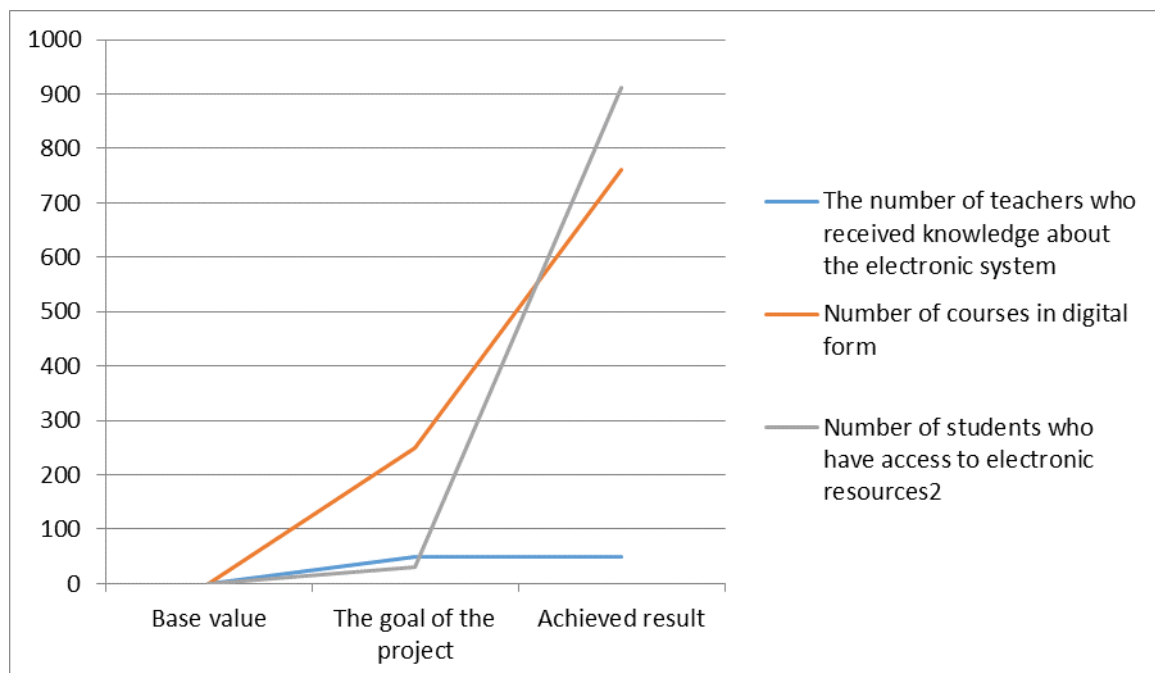
Output 2. (Op 2.) - "Introduced e-learning system"

Table 4

Result		Baseline	Target	Current Value	Source of information
<i>Op 2. Introduced e-learning system</i>	<i>2.1. Number of courses in digital form</i>	<i>0</i>	<i>250</i>	<i>762</i>	<i>Operational electronic courses on internal platform MOODLE HlffL Report of the Department responsible for Organisation of Educational Work of HlffL Students</i>

Op.2 (2.1) During the evaluation, it was established that 762 e-courses are placed on the MOODLE platform of HlffL. This is more than 3 times higher than the planned indicator and demonstrates the effectiveness of the work of academic staff and the quality of using the MOODLE platform, the activity and interest of teachers in the implementation of e-learning. 100% of surveyed students and graduates have access to and study on electronic resources of the MOODLE platform.

Diagram 2: Implementation of the e-learning system



Output 3. (Op 3.) – "Enhanced students' social involvement in community life"

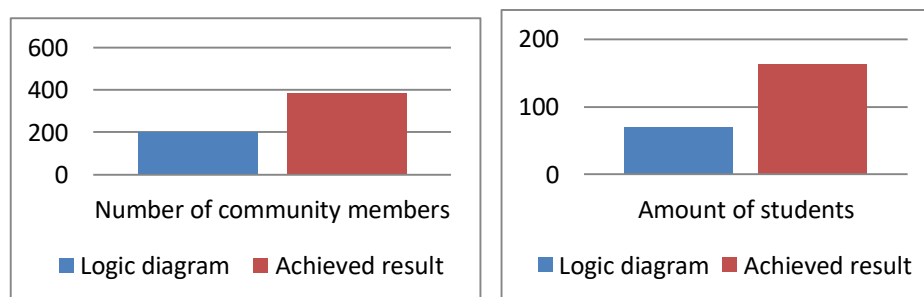
Table 5

Result		Baseline	Target	Current Value	Source of information
Op 3. Enhanced students' social involvement in community life	<i>3.1. The number of students who participate in self-governance increased more than twice</i>	33	70	163	Report of the Students' Educational Work Department of HIFFL
	<i>3.2. The number of community members who are involved in students' social activities</i>	0	200	354	Report of the Students' Educational Work Department of HIFFL

Op.3 (3.1-3.2) In the activity evaluation report, it was stated that during the period of validity of the Action in 2019-2021, 4 events were planned (2 in cooperation with the school-institute; 2 in cooperation with HIFFL and the local community). The project aimed to involve 70 students in self-government. In all, the number of students who organized and participated in the extracurricular events has grown considerably, from 33 to 163.

The indicator of the participation of community representatives in the social activities of students - 200 people was exceeded by 77%, and amounted to 354 people.

Diagram 3: Strengthening the social participation of students in community life



Student participation in self-government has doubled expectations, and even in the community, the trend toward participation is positive. This is confirmed by the survey: 72% of students and 67% of representatives of the teaching staff declared their participation in self-government; 60% of students participated in events organized by local schools and the city's education department.

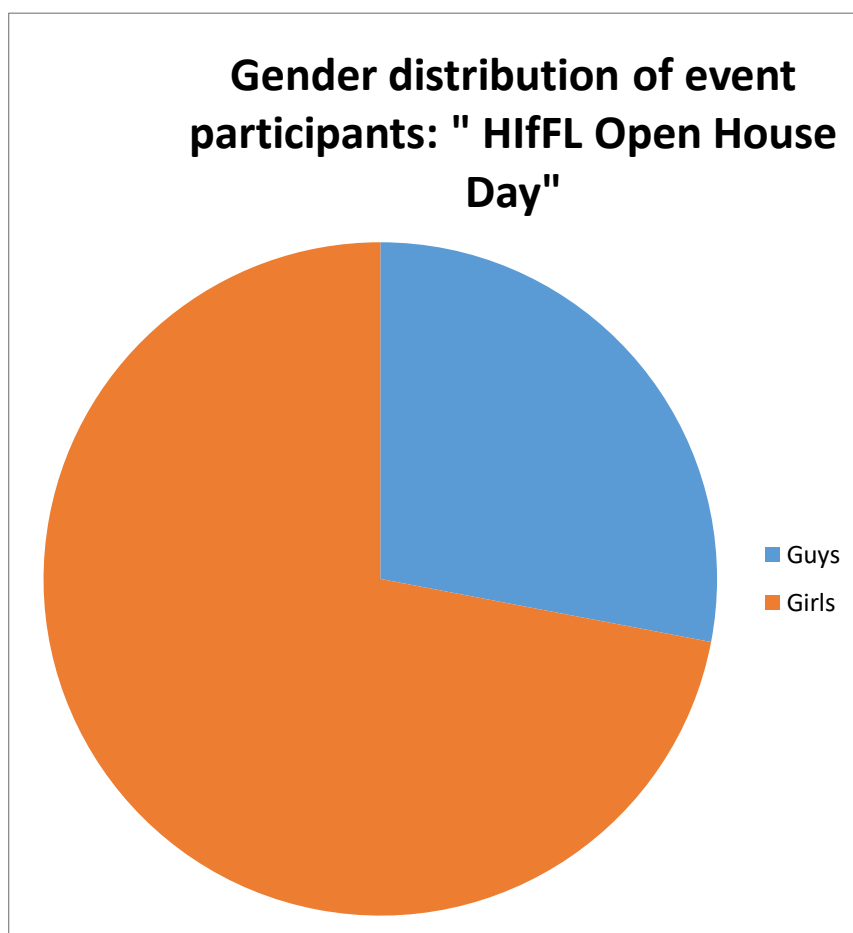
While equipping the dormitory the interests of people with disabilities were taken into account, namely: the entrance to the dormitory is equipped with a ramp, the toilets are equipped with appropriate sanitary ware and equipment.

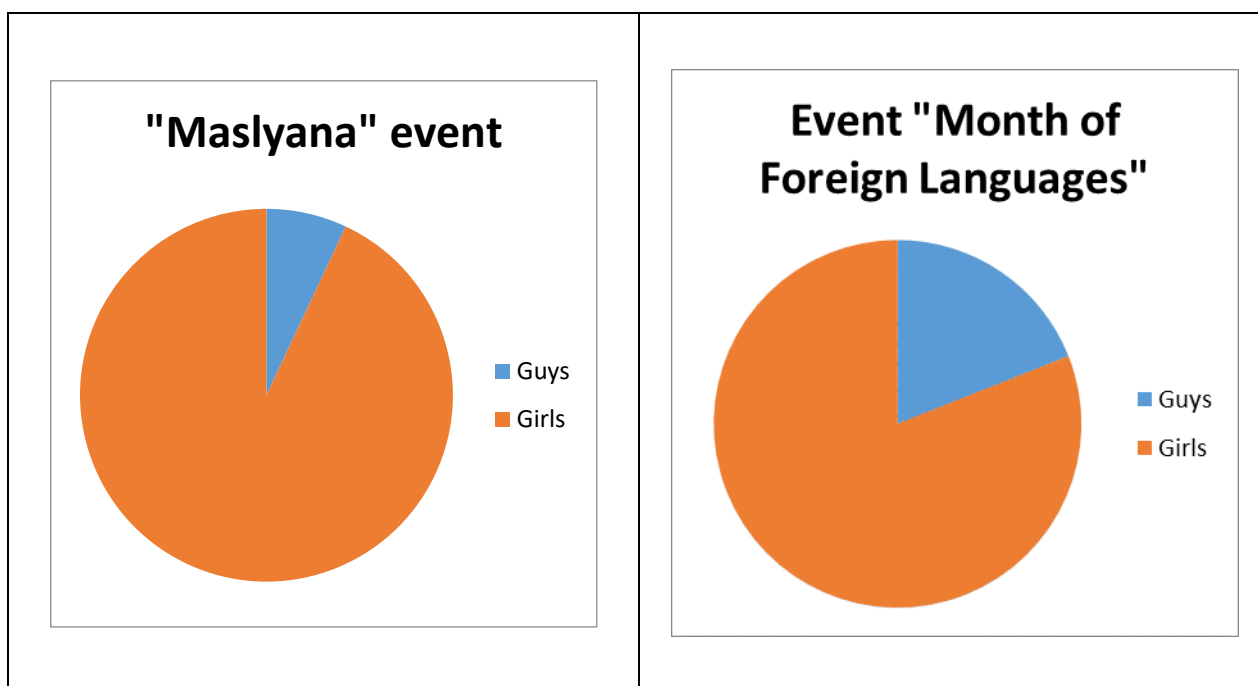
In order to achieve gender parity in matters of physical development and physical education, in addition to exclusively male exercise machines for pumping up muscles, exercise machines for cardiological loads and the formation of a good female posture have been installed on the sports ground.

No discrimination was allowed in the distribution of furniture and office equipment. First of all, new furniture was added to the offices where the furniture that came to the institute from the previous owners and was defective and worn out stood.

In the process of carrying out activities provided for by the activity matrix, an analysis of the contingent involved in the activities was carried out. The following charts show the gender composition of the participants of the actions compared to the total student body.

Diagram 4: Gender distribution of event participants.





B. ACTIVITIES

There are five activities involved in the execution of the Action (four - without the preparation activity): (0) Preparation for executing activities; (1) which consists of two sub-activities: Renovation of the dormitory and Procurement of furniture and equipment for the staff; (2) Introduction of e-learning system; (3) Strengthening of students' self-governance; and (4) Support for the functioning of the Coordination Centre for Displaced Higher Education Institutions and of the Council of Rectors of Displaced Higher Education Institutions.

Four of the five activities were well implemented throughout the first and the second reporting periods. The fifth activity was not implemented due to the uncertainty in the management the Coordination Centre for Displaced Higher Education Institutions and of the Council of Rectors of Displaced Higher Education Institutions who could get the support.

Three activities – (1) Renovation of the dormitory and Procurement of furniture and equipment for the staff; (2) Introduction of e-learning system; (3) Strengthening of students' self-governance – underwent implementation changes, which will be discussed in detail below.

A.0.PREPARATION FOR EXECUTING ACTIVITIES

The preparation activity has not been modified. The preparation activity was reported about in the INTERIM NARRATIVE REPORT.

ACTIVITY 1. The first activity was modified in the course of the implementation. Monitoring and reporting of this activity was carried out by the Key expert on improvement of living and working conditions for students and staff (Output 1).

Sub-activity A.1.1. Renovation of the dormitory

Activities 1.1.1 Adjustment of design estimates for dormitory repairs;

- 1.1.2. Preparation of tender documents for required works;
- 1.1.3. Informing the State Architectural and Construction Inspection on the changes to the work permit as to the change of contractor, technical supervision, etc.;
- 1.1.4. Tendering and contracting construction works
- 1.1.6.11 were reported about in the INTERIM NARRATIVE REPORT.

1.1.6 Execution of construction works

The progress of the works is described on the basis of monthly monitoring reports of a PMT member - Inspector on Construction Works.

The total amount of work performed for June 2020 - March 2022 in accordance with the acts on the form of KB-3 and according to operational accounting by the end of the tenth month of the Action is 595.6 thousand Euros.

The works are performed in accordance with the Calendar-schedule of repair works and the Indicative Action Plan for 2020-2022.

1.1.6.1. General construction works: Painting of walls and ceilings in rooms and corridors has been completed. Ceramic tiles are installed in the stairwells, bathrooms and kitchens. Installation of sinks and toilets, installation of faucets in bathrooms and shower rooms is finished. Suspended ceilings are installed on the 2nd and 3rd floors. Linoleum is laid in the corridors and rooms. Work on the construction of a ramp and a toilet room for a less mobile group of students has been completed. Installed interior doors, doors on staircases. In the basement, plastering of walls and brick partitions, concreting of the floor have been completed.

During the repair work, the builders discovered hidden defects. There was a need to carry out works not provided for in the project: disassembly of brick and wooden partitions; arrangement of partitions on a metal frame; disassembly and installation of a wooden floor; production of structures from metal gratings; wall cladding with plasterboard sheets; antisepsis; repair of the surface of brick walls. Without the completion of these works, it was not possible to repair the building according to the project in the future.

To resolve the problem, we submitted a duly substantiated request to the contracting authority about the possibility of including in the budget a reserve in case of unforeseen situations for the implementation of measures to ensure adjustments necessary in the light of unforeseen changes in circumstances during the renovation of the dormitory (letter No. 10 dated 05/17/2021 with an attachment). The the contracting authority's written permission was received on November 26, 2021.

1.1.6.2. Heating: Works on arranging the heating system were completed. Heat energy accounting unit was installed and sealed. The connection to the heating networks of "BAKHMUT-ENERGY" LLC was made for the period of repair. For this purpose, a contract was concluded between LLC "NPO EUROTEC" - the contractor and LLC "BAKHMUT-ENERGY" for the supply of heat to the building. After the completion of the construction works and the transfer of the building to the Institute, the contract for the purchase of the thermal energy supply service will be concluded directly between HifFL and "BAKHMUT-ENERGY" LLC.

1.1.6.3. Ventilation works: fully completed.

1.1.6.4. Water supply and drainage works: fully completed. A new object - a dormitory on Tchaikovsky street, 63a – was added to contracts for the purchase of water supply and drainage services No. 424b and No. 424c dated 01.02.2021 between HifFL and CE "BAKMHUT-VODA"

1.1.6.5. Power supply works: Works on the installation of electrical networks in the dormitory building was completed. Power lighting cables, emergency lighting cables have been laid. The premises are equipped with sockets and switches. The main electrical panel is mounted in the basement.

1.1.6.6. Fire alarm works: Works on equipping the building with fire alarms were completed. Commissioning works have been carried out. The main fire alarm panel is mounted in the duty officer's room.

1.1.6.7. External power grids connection: work on connecting the dormitory building to external power grids was completed with delay. The delay is related to difficult negotiations with the energy supplier, which occupies a monopoly position, JSC DTEK DONETSKI ELECTROMEREZHI regarding the reduction of the volume and cost of works.

Finally, in a letter dated July 1, 2021. No. 50324692 JSC "DTEK DONETSKI ELECTROMEREZHI" sent: Technical conditions for non-standard connection to electrical networks of electrical installations from 07/01/2021 No. TY000306010721104052000001, Calculation of the cost of fees for non-standard connection, Invoice from 07/01/2021 for advance payment No. 32421 The specified account in the amount of UAH 59,005.80. paid by the contractor by payment order dated 07/15/2021

According to the requirements of the Distribution Systems Code, the obligation to implement the Accession Agreement is fulfilled within 120 days from the moment of signing. According to preliminary estimates, the work was to be completed by December 1, 2021. As of the beginning of September 2021, JSC "DTEK DONETSKI ELECTROMEREZHI" reported that the execution of works on connection to the power grids is at the stage of land allocation for the construction of power grids. The project documentation for the construction of the external electricity supply networks of the dormitory from the power supply point to the connection point is agreed (Letter dated September 7, 2021, No. 45/18579).

Within the territory of the dormitory, a cable is laid from the complete transformer substation (KTP) to the point of connection with external power networks.

By letter No. 46/18296 dated October 1, 2021, JSC "DTEK DONETSKI ELECTROMEREZHI" reported an increase in the design period by 30 calendar days for reasons beyond the control of the distribution system operator (land allocation).

The illegal position of the electricity supplier led to a delay in the start of work on connecting the dormitory to external electrical networks at the power required for the operation of the dormitory. However, it did not prevent the timely completion of the dormitory repair work, but jeopardized the timely commissioning of the dormitory and the occupancy of students and staff.

In the last month of operation, there was a need to organize the territory adjacent to the student dormitory, in particular: install a fence, install supports, install concrete foundations for sports simulators, install rubber covering for the sports field, install benches, bicycle parking and gazebos which were supplied by US Agency for International Development (USAID). This was the way we could fulfil the outputs of the Action.

For this, an additional agreement was concluded with the existing contractor in the amount of UAH 552,741.85. (18,424.73 euros). This is possible because the cost of

additional works that were not included in the initial project will not exceed 15 percent of the initial contract price (15,000,863.00 UAH).

Work under the additional contract do not duplicate the work performed at the expense of additional contingencies. The latter were performed inside the building of the student dormitory and were aimed at eliminating hidden defects not foreseen by the initial project.

The whole list of items provided by the US Agency for International Development (USAID) is given in table 6

Table 6

№	Items	Unit	Quantity	Price,	Total Price,
				UAH	UAH
1	Bed	pcs	198	4200,00	831600,00
2	Mattress, spring block on the frame	pcs	198	6600,00	1306800,00
3	Clothes cabinet	pcs	67	7700,00	515900,00
4	Desk	pcs	75	3100,00	232500,00
5	Bed table	pcs	190	900,00	171000,00
6	Shelf	pcs	190	1500,00	285000,00
7	Chair	pcs	198	740,00	146520,00
8	Sleeping linen set	pcs	540	600,00	324000,00
9	Semi-wool blanket	pcs	200	500,00	100000,00
10	Pillow	pcs	200	570,00	114000,00
11	Bedsread	pcs	200	630,00	126000,00
12	Curtains and cornices	pcs			
13	Roller blind 125 pcs	sq.m	313	850,00	266050,00
14	Coat-hanger	pcs	6700	13,40	89780,00
15	Bean bag	pcs	60	1615,00	96900,00
16	Sanitizer	pcs	9	1600,00	14400,00
17	Mirror	pcs	28	400,00	11200,00
18	Desinfectante 5 ltr	pcs	9	780,00	7020,00
19	Hand dryer	pcs	8	4425,00	35400,00
20	Sign plates (names, addresses, rooms numbers)	pcs	130	95,00	12350,00
21	Power filter	pcs	198	618,00	122364,00
22	Table lamp	pcs	80	355,00	28400,00

23	Office chair	pcs	20	2409,00	48180,00
24	Chair	pcs	24	800,00	19200,00
25	Tennis table	pcs	1	12900,00	12900,00
26	Table football	pcs	1	13400,00	13400,00
27	Air hockey	pcs	1	18488,00	18488,00
1	Wardrobe	pcs	1	6000,00	6000,00
2	Filing Cabinets	pcs	1	2400,00	2400,00
3	Chair	pcs	12	700,00	8400,00
4	Sofa	pcs	5	8000,00	40000,00
5	Desk	pcs	2	3100,00	6200,00
6	TV	pcs	7	20500,00	143500,00
7	Bookcase	pcs	12	3358,00	40296,00
8	Screen 266x150	pcs	1	6000,00	6000,00
9	Screen 150x150	pcs	1	1510,00	1510,00
10	Speakers	pcs	1	26700,00	26700,00
11	Clicker	pcs	2	590,00	1180,00
12	Projector	pcs	1	36250,00	36250,00
13	PC	pcs	2	23000,00	46000,00
14	Printer	pcs	2	8000,00	16000,00
15	TV mounting	pcs	7	379,00	2653,00
16	USB Flash drive	pcs	10	279,00	2790,00
17	Rack	pcs	10	4500,00	45000,00
18	Sofa	pcs	20	5100,00	102000,00
1	Table	pcs	3	3100,00	9300,00
2	Wardrobe	pcs	4	5500,00	22000,00
3	Filing Cabinets	pcs	2	2400,00	4800,00
4	Bed table	pcs	2	900,00	1800,00
5	Sofa	pcs	1	6200,00	6200,00
6	Chair	pcs	9	740,00	6660,00
7	Ironing board	pcs	35	1370,00	47950,00
8	Table	pcs	2	3560,00	7120,00
9	Iron	pcs	35	1500,00	52500,00
10	Vacuum cleaner	pcs	2	4900,00	9800,00
KITCHEN AND SANITARY FACILITIES					
1	Refrigerator	pcs	14	21500	301000,00

2	Set of kitchen furniture	pcs	5	16100,00	80500,00
3	Kitchen furniture	pcs	2	15200,00	30400,00
4	Kitchen hinged cabinet	pcs	12	1300,00	15600,00
5	Kitchen hinged cabinet	pcs	12	1100,00	13200,00
6	Kitchen hinged cabinet	pcs	6	1100,00	6600,00
7	Microwave	pcs	12	3600,00	43200,00
8	Kettle electric	pcs	12	760,00	9120,00
9	Electric water-heating tank	pcs	24	4300,00	103200,00
10	Waste container	pcs	4	13000,00	52000,00
11	Entrance ramp	pcs	2	8000,00	16000,00
12	Bench	pcs	12	4350,00	52200,00
13	Bicycle parking	pcs	5	3900,00	19500,00
14	Pavilion with solar battery 4000x6000mm	pcs	2	130000,00	260000,00
15	Sport venue	pcs	1	85940,00	85940,00
16	Pavilion 14 m	pcs	1	17500,00	17500,00
17	Electronic wall-mounted clock	pcs	1	5218,00	5218,00
18	Drying rack	pcs	67	430,00	28810,00
19	Drying rack	pcs	5	9200,00	46000,00
20	Cover for sport venue	sq.m	100	625,00	62500,00
21	Forced air heater	pcs	2	15400,00	30800,00
22	Sidewalk tiles	sq.m	280	260,00	72800,00
23	Decorative border	pcs	204	95,00	19380,00
24	Ajax security system	set	1	395111,00	395111,00
25	Delivery	lump.sum	1,00	100000	100000,00

26	Furniture design	service	1,00	30000	30000,00
				Total	7498540,00

Thus, Horlivka Institute for Foreign Languages fully fulfilled its obligation to provide furniture and sports equipment for the dormitory.

On the basis of clause 9.4. APPENDIX II "General conditions applicable to grant contracts for external actions financed by the European Union" were amended to the grant budget. Funds according to line 6.1.1. "Repair of the dormitory" was increased by 18,424.73 euros due to the cancellation of Article 6.2. "Support for the functioning of the Coordination Center of displaced higher educational institutions and the Council of Rectors of displaced higher educational institutions" in the amount of 15,000.00 Euros and the transfer of the amount of 3,424.73 Euros from line 6.1.3. "Technical supervision of the project". The project manager was promptly informed about the change in the budget from the Delegation of the European Union in Ukraine, and support was received on November 30, 2021.

1.1.6.11. Execution of authorial and technical supervision.

Technical and author supervision services are performed on the basis of agreements concluded before the start of activities on the renovation of the dormitory. During the period covered by this final descriptive report, there was a replacement of the person performing technical supervision. This is due to the expiration of the previously appointed expert's certificate and the appointment of a new expert, Ivanov Valentin Volodymyrovych, who has a qualification certificate JSC series No. 001412 issued on January 17, 2013.

1.1.7. Organization of approval of State Architectural and Building Inspection (SABI) repair works

At the time of completion of the work on the renovation of the dormitory, the Cabinet of Ministers of Ukraine, by Resolution No. 218 of March 13, 2020, decided to liquidate the State Architectural and Building Inspection (SABI).

In accordance with Contract No. 9-TI dated 17.06.21 and the Act dated 01.07.21 LLC "ORIENTIR-EXPERT" carried out a technical inventory of the dormitory at 63 Tchaikovsky Street and produced a technical passport.

Sub-activity A.1.2 Procurement of furniture and equipment for the staff

Activities 1.2.1 Preparation of a detailed specifications on the needed furniture and equipment

1.2.2. Tender and contract furniture, equipment and installation works were reported about in the INTERIM NARRATIVE REPORT.

1.2.3. Procure furniture and equipment; 1.2.4 Supervise procurement (including acceptance) and installation

Procurement and installation of office furniture under Contract No. 8 dated April 16, 2020 with private entrepreneur V. M. SamoiloVA ended in December 2020.

Tables No. 7 and No. 8 show data on the distribution of furniture and office equipment, and computer equipment (respectively) among supporting staff of HIFFL.

Table 7

<i>No.</i>	<i>Name of the Office</i>	<i>Name of the employee</i>	<i>Furnishing</i>	<i>Number of pcs</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>3</i>	<i>4</i>
1.	Office of the Dean of the Faculty of Romano-Germanic Languages	Zharykova M.V.	Double desk 745x2000x750	1
		Potreba N.A.	Side table 745x2000x1000	1
		Kokorina L.V.	Office cabinet 560x750x350	1
			Cabinet for office equipment 560x520x500	1
			Office cabinet for papers 2100x2400x450	1
			Corner cabinet for papers 2100x400x350	1
			Sylwia lux chair	8
2.	Office of the Dean of the Faculty of Social and Language Communication	Marakhovska V.G.	Desk with drawers 745x2000x750	1
		Padionova T.M.	Side table 745x2000x1000	1
		Kolesnichenko O.L.	Cabinet for office equipment 560x650x400	1
			Office cabinet 560x1000x300	1
			Wardrobe 2150x600x420	1
			Office cabinet for papers with glass 2150x700x420	2
			Sylwia lux chair	8
3-4.	Office of the Deputy Dean of the Faculty of Romano-Germanic Languages	Sharko A.A.	Office cabinet for papers with glass 2100x800x500	1
		Didkova V.V.	Office cabinet for papers D4 2100x800x500	1
			Sideboard 916x610x520	1
			Cabinet for office equipment 560x600x500	1
			Built-in cabinet for papers	1

			2450x3600x550	
			Built-in cabinet for papers 2420x690x500	1
5-6.	Office of the Deputy Dean of the Faculty of Social and Language Communication	Stepanova S.S.	Wardrobe 2150x1100x420	1
		Valey P.S.	Office cabinet for papers with glass 2150x800x420	3
			Corner cabinet for papers 2150x400x300	1
			Cabinet for office equipment 560x600x500	2
			Sideboard 560x550x420	1
7-8.	Office of the admissions dean	Krotova I.V.	Corner desk 750x1300x1300	1
			Side cabinet 560x520x418	1
			Cabinet for papers 1170x300x300	1
			Cabinet for papers 2150x450x400	1
			Office cabinet for papers with glass 2150x900x420	1
			Wardrobe 2150x600x420	1
			Mobile cabinet 640x500x450	1
		Shevtchova D.O.	Corner desk 750x1300x1300	1
			Cabinet for papers 2150x450x400	1
			Mobile cabinet 640x500x450	1
			Cabinet for papers 1170x300x300	1
			Office cabinet for papers with glass 2150x900x420	1
			Wardrobe 2150x600x420	1
	Sideboard 560x900x500	1		
9-10.	Office of the admissions director	Trotchenko I.V.	The administrator's desk is 1000x1500x750	1
			Mobile magazine table 550x800x500	1
			Office cabinet 560x500x450	1

			<i>Shelf for office equipment 500x400</i>	<i>1</i>
			<i>Office cabinet for papers with glass 2150x1000x420</i>	<i>1</i>
			<i>Wardrobe 2150x700x420</i>	<i>1</i>
		<i>Zinchenko M.O.</i>	<i>Side table 745x950x500</i>	<i>1</i>
			<i>Cabinet for office equipment 560x600x400</i>	<i>1</i>
			<i>Hinged shelf 900x250x360</i>	<i>1</i>
			<i>Hanging shelf 1350x250x360</i>	<i>1</i>
			<i>Office cabinet for papers with glass 2150x1000x420</i>	<i>1</i>
			<i>Corner cabinet for papers 2150x400x400</i>	<i>1</i>
			<i>Wardrobe 2150x700x420</i>	<i>1</i>
<i>11.</i>	<i>Office of the chief accountant</i>	<i>Svitlakova I.V.</i>	<i>Office cabinet for papers with glass 2150x700x420</i>	<i>1</i>
			<i>Office cabinet for papers 2150x1200x400</i>	<i>1</i>
			<i>Wardrobe 2150x700x420</i>	<i>1</i>
			<i>Mobile cabinet 714x450x500</i>	<i>1</i>
			<i>Mobile cabinet 714x450x450</i>	<i>1</i>
			<i>Mobile cabinet with drawers 714x450x500</i>	<i>1</i>
			<i>Desk 750x2600x500</i>	<i>1</i>
			<i>Side table 750x1400x700</i>	<i>1</i>
<i>12.</i>	<i>Office of the deputy director</i>	<i>Marchenko T.M.</i>	<i>Office cabinet for papers with glass 2150x700x420</i>	<i>1</i>
			<i>Wardrobe 2150x700x420</i>	<i>1</i>
			<i>Mobile cabinet 714x450x500</i>	<i>1</i>
			<i>Mobile cabinet 714x450x450</i>	<i>1</i>
			<i>Mobile cabinet with drawers 714x450x500</i>	<i>1</i>

			<i>Side table 750x1400x700</i>	1
13-14.	<i>Office of the Economic and Planning Department</i>	<i>Pinak T.A.</i>	<i>Office cabinet for papers with glass 2150x700x420</i>	2
			<i>Double desk 740x1400x1200</i>	1
			<i>Side table 740x1200x400</i>	1
		<i>Мачавариани О.І.</i>	<i>Side table with two pedestals 740x2730x500</i>	1
			<i>Office cabinet for papers 934x400x420</i>	1
			<i>Cabinet for office equipment 620x400x420</i>	1
15-18.	<i>Accounting office</i>	<i>Beznosko N.O.</i>	<i>Office cabinet for papers with glass 2150x800x420</i>	1
			<i>Double desk 740x1700x570</i>	1
			<i>Cabinet with drawers and two doors 934x800x420</i>	1
			<i>Office cabinet for papers 2150x550x600</i>	1
		<i>Yakovleva L.O.</i>	<i>Double desk 740x1700x570</i>	1
			<i>Side table 740x1140x500</i>	1
			<i>Wall mirror 1200x500</i>	1
		<i>Steblyak S.V.</i>	<i>Double desk 740x1700x620</i>	1
			<i>Side table 740x1240x500</i>	1
			<i>Wardrobe 2150x1200x600</i>	1
		<i>Popovska H.S.</i>	<i>Double desk 740x1700x620</i>	1
			<i>Office cabinet 520x500x420</i>	1
	<i>Office cabinet for papers 2150x400x420</i>	1		
19-21.	<i>Office of the Department of Legal and Career Guidance</i>	<i>Vaskovsky S.P.</i>	<i>Office cabinet for papers 4Д 2150x400x700</i>	1
			<i>Double desk 740x1400x1200</i>	1
		<i>Kovtun O.V.</i>	<i>Side table 740x1200x400</i>	1
		<i>Arakielyan A.M.</i>	<i>Double desk 740x2730x500</i>	1
			<i>Wardrobe 2150x700x500</i>	1

22.	Archive office	Svitlakov I.V.	Office cabinet for papers 2020x900x400	1
		Hladkyh C.M.	Cabinet for office equipment 560x600x500	1
			Wardrobe 2020x800x519	1
			Turnstile 1000x1500x1480	1
			Shelf rack 2520x1600x600	2
23.	Office of the educational and scientific center of modern technologies of formation of professional competence	Mohilevska A.A.	Wardrobe 2150x700x350	1
			Office cabinet for papers with glass 2150x700x350	1
			Cabinet for office equipment	1
24.	Office of the department of scientific work of students	Tkachenko L.V.	Office cabinet for papers 4D 2150x700x350	2
			Mobile cabinet with drawers 714x450x500	1
		Rusakevych T.F.	Wardrobe 2150x700x350	2
			Cabinet for office equipment	1
25.	Office of the higher education quality monitoring unit	Skliar I.O.	Office cabinet for papers 4Д 2150x700x350	2
			Sideboard 560x520x418	1
			Wardrobe 2150x700x350	1
		Bandyk I.S.	Cabinet for office equipment	1
			Office cabinet for papers with glass 2150x700x350	2
		32	В С Ь О Г О:	133

Table 8

s/p No.	Name of the Cabinet	Arrangement of office equipment (number of pieces)		Name of the employee
		Monoblock	MFU	
1	2	3	4	5
1.	Director's office	1	1	Bielitska Y.M.
2.	Office of the admissions director	1	1	Trotsenko I.V.
3.	Office of the chief accountant	1	1	Svitlakova I.V.

4.	Office of the deputy director	1	1	Marchenko T.M.
5.	Office of the Economic and Planning Department	1	1	Ripak T.A.
		1		Machavariani O.I.
6.	Accounting office	1	1	Beznosko N.O.
		1		Steblyak S.V.
		1		Popovska G.S.
		1		Yakovleva L.O.
7.	Office of the Department of Legal and Career Guidance	1	1	Vaskovsky S.P.
14.	Office of the educational and scientific center of modern technologies of formation of professional competence		1	Mogilevska A.A.
15.	Office of the department of scientific work of students		1	Tkachenko L.V.
17.	Office of the deputy director for administrative and economic work	1		Govgalenko Y.Yu.
		1		Gorbatov V.M.
		1	1	Zhmurko G.Yu.
18.	Students' Educational Work Department of HifFL	1	1	Fabrychna K.S.
19.	Office of the computer support service	1	1	Gladkykh S.M.
20.	Psychologist's office	1	1	Novohatnya O.O.
21.	Office of the personnel department	1	1	Kovalishyna O.O.
		1	1	Kovalyshyna Yu.L.
22.	Office of the academic secretary	1	1	Kontsur V.V.
		20	16	

Activity 2 INTRODUCTION OF E-LEARNING SYSTEM

This Activity has been modified. It was reported about in the INTERIM NARRATIVE REPORT.

During the 12th month of the first reported year such activities as:

2.3.1. Digitalization of study materials

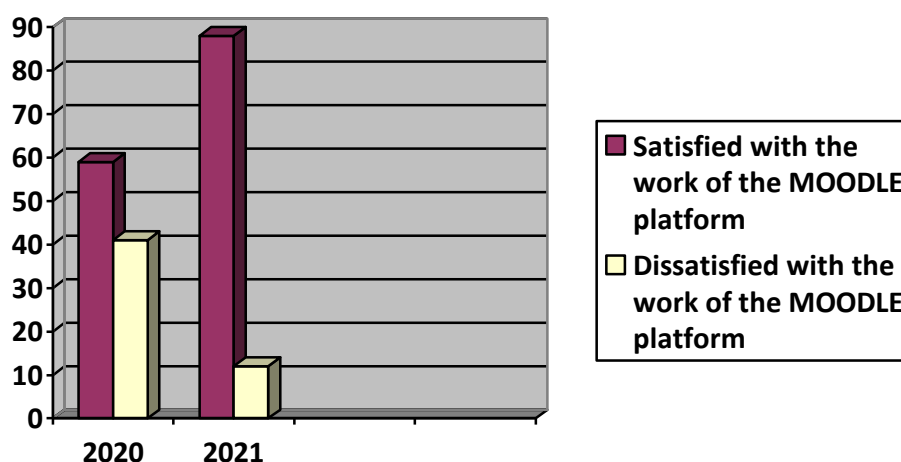
2.3.5. Piloting innovative MOODLE courses at HifFL

2.3.7. Evaluation of students' feedback & follow-up were carried out.

In particular, more study materials were digitalized. HifFL initiated a number of short-term certified courses on foreign languages, psychology, pedagogy, which are taken by members of the local community.

During the reporting period the Department of Monitoring the Quality of Higher Education at HifFL conducted an anonymous survey of students on the organization of distance learning in the pandemic (May 2021). According to the results of the survey, the vast majority of respondents (88%) believe that the MOODLE platform works effectively which is 29% higher than in 2020 (see diagram 5).

Diagram 5



ACTIVITY 3 STRENGTHENING STUDENT SELF-GOVERNMENT

The third activity has been modified.

Sub-activity A.3.1. Preparation of a cooperation plan in close coordination with local schools administration and the city educational government has been reported about in INTERIM NARRATIVE REPORT.

Sub-activities A.3.2. Rolling-out cooperation activities according to the cooperation plan (activities in schools, public events, community work days, meetings and site visits for press and visiting officials).

The format and dates of cooperation activities according to the cooperation plan were changed due to restrictions because of COVID-19. According to the Plan of interaction with school administrations and the local department of education, two large extracurricular activities were planned for the spring of 2020. But due to the announcement of the national quarantine and the red zone with restrictions, changes were made to the plan of interaction with school administrations and the local education department. Thus, it was decided to replace the two major educational events "Freshmen Debut" and the beauty and elegance contest "Miss HifFL 2020" with the historical and philological online game "Behind the Seven Seals-4" in February, 2021 and the Month of Foreign Languages which was held in Autumn of 2021.

The other two planned institute events took place according to their schedule - "Open House Day" on February 23, 2020 and "Maslyana" on March 10, 2021.

The historical and philological online game "Behind the Seven Seals-4" for students of grades 9-11 of secondary schools of Donetsk and Luhansk regions and the city of Bakhmut took place on February 18, 2021. This event was widely advertised on social networks and the institute's official website, as well as on all bulletin boards at the Institute. The teachers of the departments of Domestic and Foreign history, Ukrainian philology, World Literature, Linguistics and Russian language of the Faculty of Social and Linguistic Communication organized and conducted the online game. 176 pupils took part in the event. They had the opportunity to test their knowledge of Ukrainian language and history and the World history and compete for prizes in the game. Monitoring showed that all registered persons participated in the game, no one was absent, which indicates a high level of motivation and interest.

According to the cooperation plan, on March 10, 2021, the institute event "Maslyana" took place. This event was widely advertised on social networks and the Institute's official website, as well as on all bulletin boards at the Institute. Students from the first to the fourth year organized, conducted and participated in this event. 35 students of HIFFL took part in the event. Students prepared a concert program with contests, prepared and sold sweets for the holiday at the fair, and the proceeds were donated to the local nursery "Lada". Monitoring of the event showed that 35 students took part in it as organizers, and there were many more participants from local schools, contestants and sellers.

From October 18 to November 12, 2021, a large extracurricular event called the Month of Foreign Languages held for pupils of grades 9-11 of secondary schools in Donetsk and Luhansk regions and the city of Bakhmut and their parents. This event was widely advertised on social networks and the Institute's official website, as well as on all bulletin boards at the Institute. Students from the first to the fourth year organized, conducted and participated in this event. 37 HIFFL students took part in the event. Student self-government, together with the Students' Educational Work Department of HIFFL, the Departments of Germanic Philology, French and Spanish Languages of the Faculty of Romance and Germanic Languages, and the Department of English Philology and Translation of the Faculty of Social and Linguistic Communication prepared weekly programs with interesting information about the language with competitions, conducted live broadcasts of introductions students and graduates with applicants, and at the end of the month, a large broadcast was held with the admissions committee, where parents and pupils had the opportunity to ask questions of the committee members live and get a comprehensive answer to them. Monitoring of the event showed that there were 31 officially registered participants from the community, but there were many more participants of the broadcasts, as all the broadcasts were freely available on social networks (Instagram).

In order to attract as many participants as possible, the organizers of the events, together with the PMT, tried to make the events bright, expressive and attractive. This goal was achieved through the purchase of costumes for student theater performances. In the second reporting period of the grant agreement, the purchase of stage costumes and gifts for institute and city events continued.

In accordance with the PURCHASE REGULATIONS of the NGO "Tsentr Rozvytku Filologii" (Philology Development Centre) contracts for the purchase of costumes were concluded in the second reporting period under the single tender procedure.

Contract No. 17 dated 03.12.2020 FOP Slavgorodskyi K.V. supply of t-shirts.

Contract No. 18 dated 10.12.2020 with a civilian V.D. Vyborna for making two ornaments (crowns).

Contract No. 19 dated 01/25/2021 LLC "ANTONIO COMPANY" for the production of ribbons for the winners of the competition.

Contract No. 22 dated 05/28/2021, FOP Buruzhyants A.A. for the supply of women's and men's shirts with Ukrainian embroidery.

Contract No. 23 dated 03.06.2021 of the FOP Dyachenko I.O. for the supply of skirts and Ukrainian harem pants and No. 28 dated September 29, 2021, dresses for the presenter.

Contract No. 24 dated 21.09. 2021 FOP Ukrainets B.S. covers for clothes.

Also, 5 contracts were concluded for the supply of gifts for event participants and community members for participation in extracurricular activities at HIFFL.

Contract No. 17 of December 3, 2020 with an individual entrepreneur Slavgorodskyi K.V. for the delivery of seven T-shirts with the inscription.

Contract No. 19 dated January 25, 2021 with Antonio Company LLC Navrotsky A.Y. for the supply of seven ribbons with an inscription.

Contract No. 26 dated 21.09.2021 FOP Bukhan V.M. for the supply of flags.

Contract No. 27 dated 28.10. 2021 FOP Bakalenko O.A. for the supply of cups with HIFFL logo.

Contract No. 31 dated 10.11. 2021 FOP Levchenko A.V. for the supply of caps, hoodies and thirty t-shirts with HIFFL logo.

Referring to the updated final activity matrix, the level of achievement of results for the final beneficiaries varies positively. According to the indicated indicator of the grant project activity, the number of students participating in self-government is 70 students, for the period of the fourth extracurricular event, the indicator is 163 students. According to the indicated indicator of the grant project activity, the number of community members participating in students' social activities is 200 people, for the period of the fourth extracurricular activity, the indicator is 354 people.

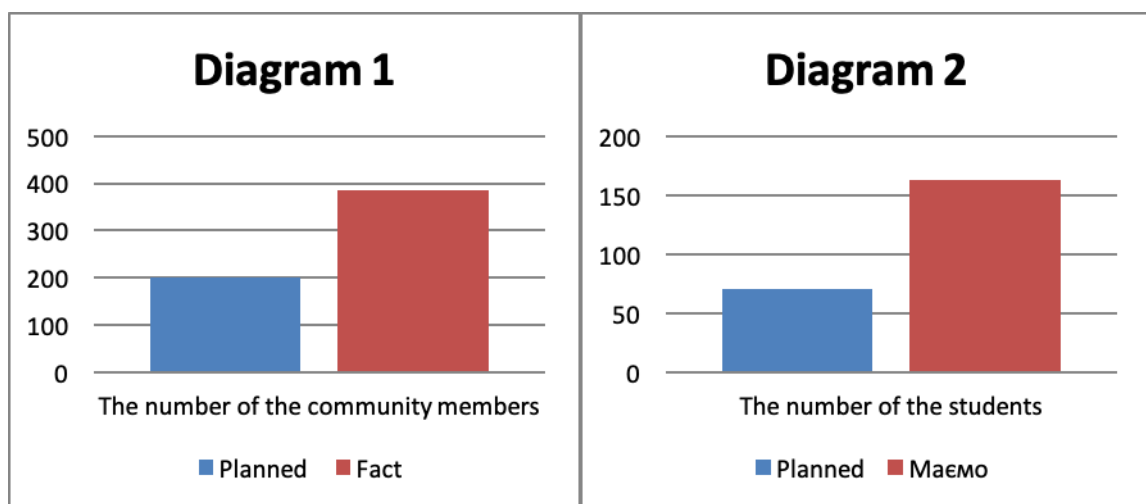
The logic of the intervention turned out to be correct, as evidenced by the achieved indicators. In the near future, we think that these indicators will increase: student self-government is expanding every year, new centers, youth councils are being created, the community began to show greater interest, participating in extracurricular activities of the institute, competitions, etc.

There was no need to make any changes to the logical framework and activity matrix, all activities were carried out based on the data and indicators specified in them.

It was also planned for the students together with the community members to take part in landscaping the adjacent territory: planting trees, bushes, flowers, paving the paths, installing benches etc. However due to the Russian aggression this did not happen.

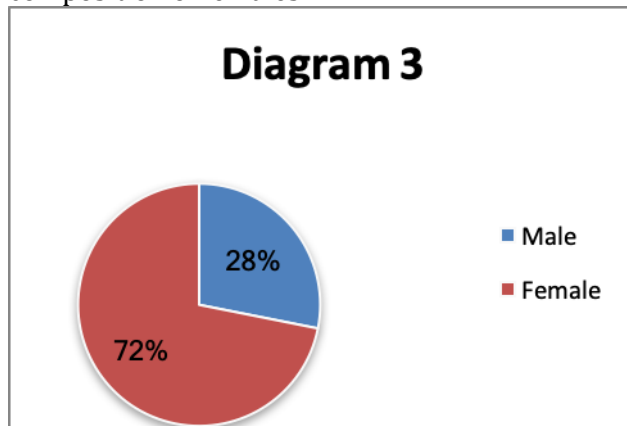
Let's summarize, taking into account the indicators of the number of students participating in self-government and the number of community members participating in the social activities of students of three extracurricular activities, namely the Open House Day, the historical and philological online game "Behind the Seven Seals-4", "Maslyana" and the month of foreign languages (see diagrams 1 and 2), we conclude that the results we have are twice as much as those indicated, therefore we assess our activity as successful.

Considering the epidemiological situation in the world, all percentage indicators may have a large gap in the middle of their data or be almost absent. But this did not prevent the conduct and preparation of our extracurricular activities.

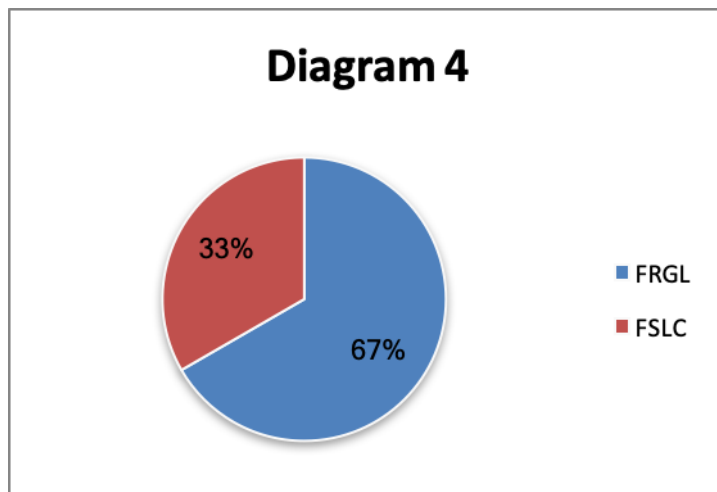


According to the logical framework, the number of students participating in self-governance at the end of the project should be 70 people. This indicator was reached, even more by 30 percent, already after the first event of the Open House Day on February 23, 2020, where 96 students received a request for thanks. Let's consider the results by three indicators: male/female (see diagram 3), faculties (see diagram 4) and courses (see diagram 5).

Thus, the percentage ratio of boys and girls becomes almost 72 to 28 percent, respectively. The percentage indicator of the number of boys and girls depends on the quantitative composition of students of higher education of the Higher Education Institution. Thus, the percentage of boys is significantly lower than the percentage of girls, as the quantitative composition of males at HifFL is smaller than the quantitative composition of females.

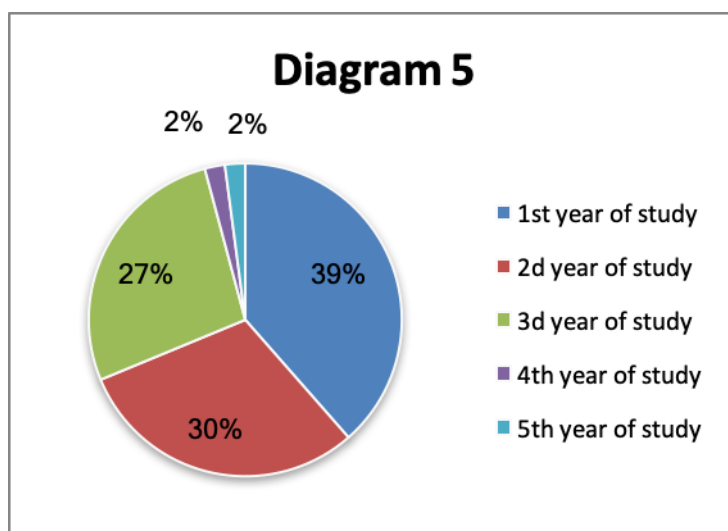


Let's consider the indicator of effectiveness of student engagement by faculty. From the Faculty of Romano-Germanic Languages (hereinafter FRGL) and the Faculty of Social and Linguistic Communication (hereinafter FSLC) to participate in the preparation and holding of the event for the Open House Day at HifFL, you can follow the following schedule (see diagram 4).



Regarding the participation of students in courses (see diagram 5), the following conclusions can be drawn from the diagram:

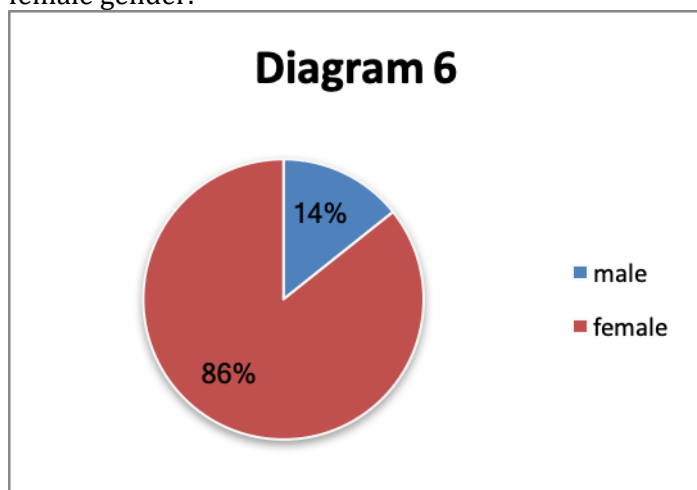
- Students from all the years of study are interested in participation.
- The percentage of the students of the first, second and third years of study is almost the same, which indicates that students are equally interested in promoting a positive image of Horlivka Institute for Foreign Languages.



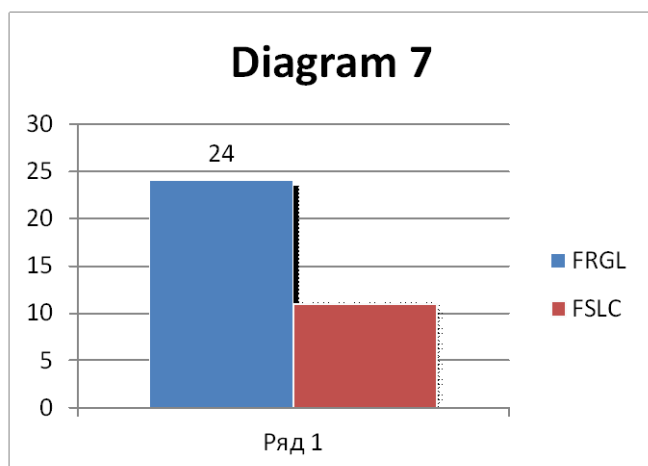
Therefore, we assess our first large-scale extracurricular activity as very successful: the indicator of the number of students participating in the self-governance of HifFL has been achieved and has high results.

The second - "Maslyana" - event was held on March 10, 2021. According to the logical framework, we were to achieve the participation of 70 students in self-governance. According to the results of the "Maslyana" fair, according to the request for thanks, this number reaches 35 students. These are students who directly participated in the fair and participants of a small concert program for the "Maslyana" holiday. Let's consider the results by three indicators: male/female (see diagram 6), faculties (see diagram 7) and years of study (see diagram 8).

Thus, the percentage ratio of male and female students becomes almost 14 to 86 percent, respectively (see diagram 6). The percentage indicator of the number of male and female students depends on the quantitative composition of students of higher education of the Higher Education Institution. Thus, the percentage of male students is significantly lower than the percentage of female students, since the quantitative composition of males at HifFL is smaller than the quantitative composition of the female gender.

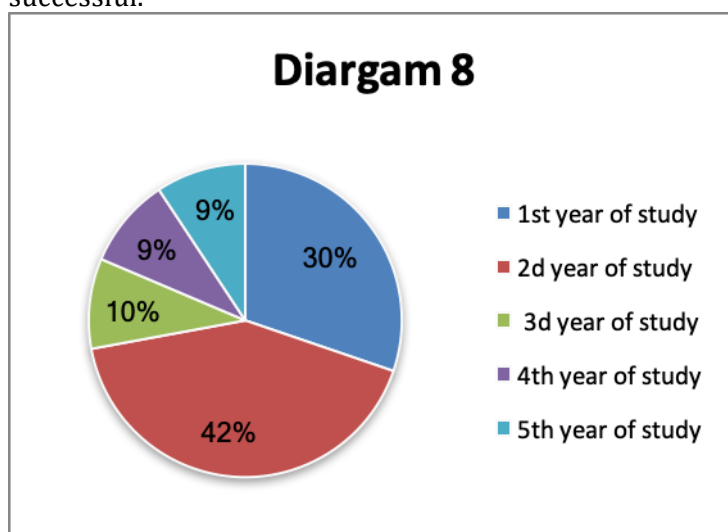


Let's consider the indicator of effectiveness of student engagement by faculty. Diagram 7 shows participation in the preparation and holding of the "Maslyana" of the students from the Faculty of Romano-Germanic Languages (FRGL) and the Faculty of Social and Language Communication (FSLC):



Regarding the participation of students from the years of study (see diagram 8), the following conclusions can be drawn from the diagram:

- Students from all years of study willing to participate.
- The percentage of the first and second year of study is almost the same, which indicates that students are equally interested in holding the event and promoting the positive image of the Institute.
- Although the number of the third, fourth and fifth year students is not big, but these students were the organizers of the event, so we consider the indicator to be quite successful.

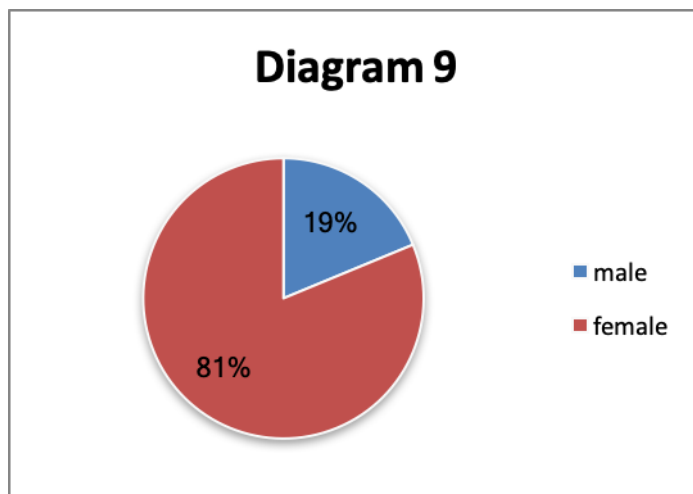


Therefore, for the period of the second extracurricular activity, the documented indicator is half as low as planned. The reason was the epidemiological situation in the world caused by the acute respiratory disease COVID-19 and the lower number of students in classroom classes. But, together with the Open Day on February 28, 2020, where 96 students received a thank you request, the total number of students is 131. Therefore, we evaluate our activity as successful.

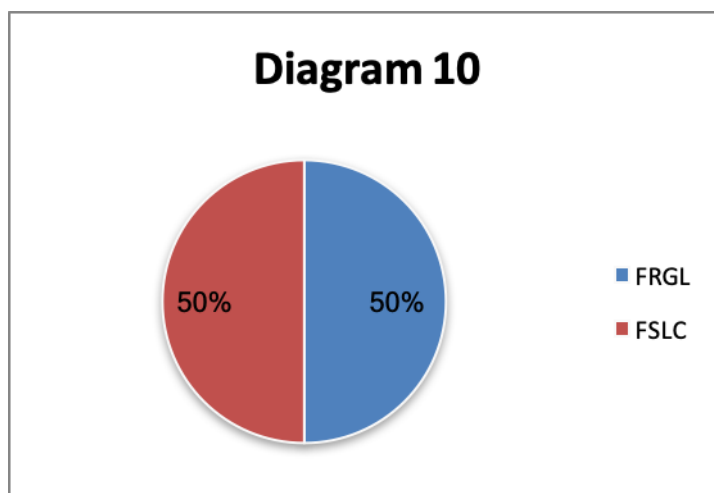
The third event - "Month of Foreign Languages" - took place from October 18 to November 12, 2021. According to the logical framework, we should achieve the participation of 70 students in self-government. According to the results of the "Month of Foreign Languages" extracurricular event, according to the request for thanks, this number reaches 32 students (Appendix 11). The indicator is lower than the indicator of the third event in two times, which is caused by the red zone in the country due to the national quarantine and the sick condition of most students at home. But this did not prevent the event from being successful. All 32 students directly participated in the preparation and conduct of weeks of foreign languages. Let's consider the results by

three indicators: male/female (see diagram 9), faculties (see diagram 10) and years of study (see diagram 11).

The percentage ratio of male and female students becomes almost 19 to 81 percent, respectively (see diagram 9). The percentage indicator of the number of male and female students depends on the quantitative composition of students at HifFL.

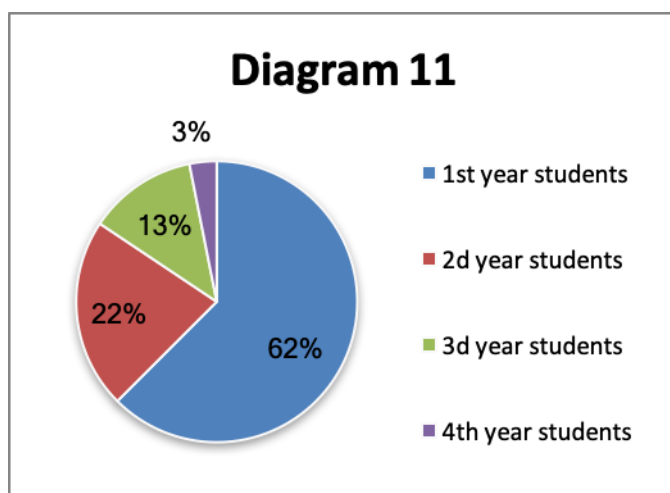


Indicator of effectiveness of student engagement by faculty. From the Faculty of Romano-Germanic Languages (FRGL) and the Faculty of Social and Linguistic Communication (hereinafter FSLC) to participate in the preparation and holding of the event for the Month of Foreign Languages at HifFL can be seen in diagram 10. As we can see, the data are the same, which shows the high interest of students of both faculties, even if we do not take into account the fact that the majority of educational programs are offered at the faculty of Romano-Germanic languages.



Regarding the participation of students from different years of study (see diagram 11), the following conclusions can be drawn from the diagram:

- The percentage of the first and second year students is the highest, which indicates that they are equally interested in holding the event and promoting the positive image of HifFL.
- The indicator of the third year students is smaller than the first and third, almost at the same level as the fourth, because these students were the organizers of the event (they are members of the student parliament of HifFL), who performed a greater amount of work in the preparation and support of the live broadcasts (which were part of the event).

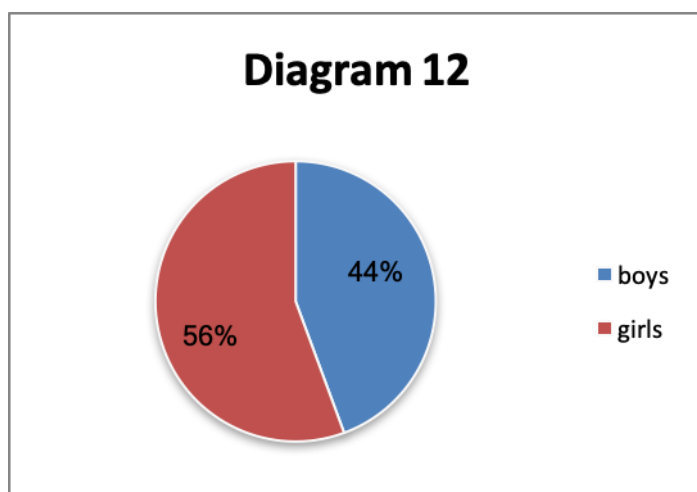


By the fourth extracurricular event, the documented indicator is only a fourth of the planned. The reason was the epidemiological situation in the world caused by the acute respiratory disease COVID-19 and the lower number of students in classroom classes. But, together with the Open Door Day on February 23, 2020, where 96 students received a thank-you request, and 35 students on Shrove Tuesday, March 10, 2021, the total number of students is 163. Therefore, we evaluate our activity as successful.

The number of community members who are involved in students' social activities

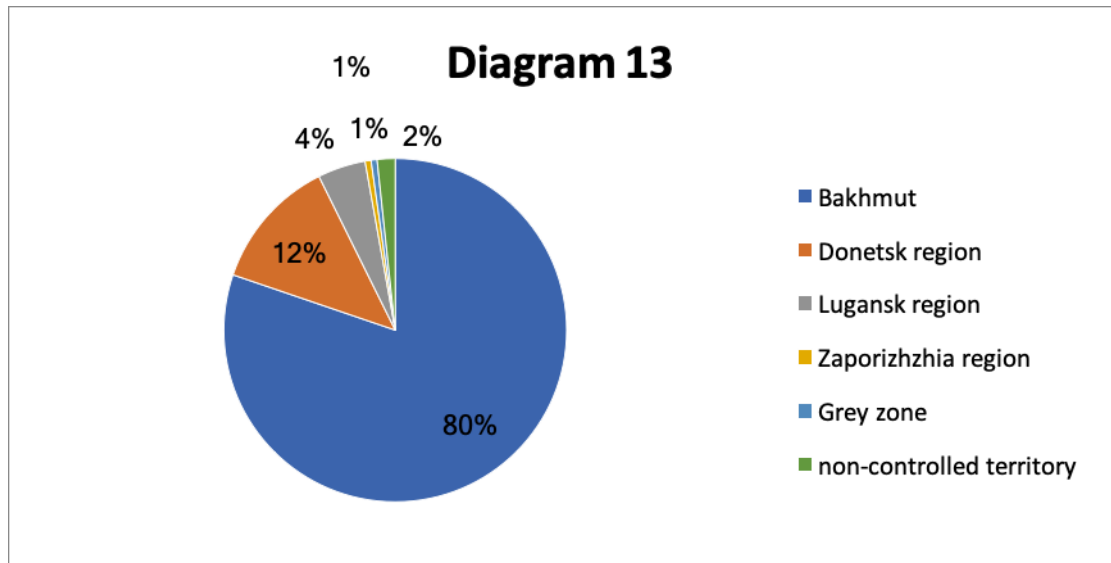
According to the logical framework, the number of community members at the end of the project should be 200 people. This indicator was almost reached after the first event - Open Day which was held on February 23, 2020, 178 people visited us. Let's consider the results according to three indicators: male/female (see diagram 12), where they came from (see diagram 13), schools in the city of Bakhmut (see diagram 14) and age (see diagram 15).

Thus, the percentage ratio of boys and girls is nearly equal, which indicates almost the same interest in HIFFL from both girls and boys.

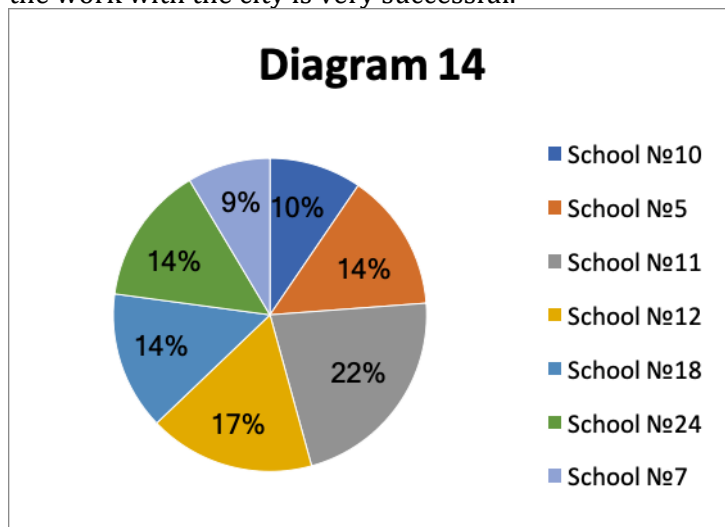


In addition, the effectiveness of the involvement of the community in the event from Luhansk and Donetsk regions and the city where HIFFL is located can be traced in diagram 13. Here we can see that the number of people from Donetsk region significantly exceeds the indicators of Luhansk region. This may be caused by the complex transport interchange between the regions. But it is worth noting that,

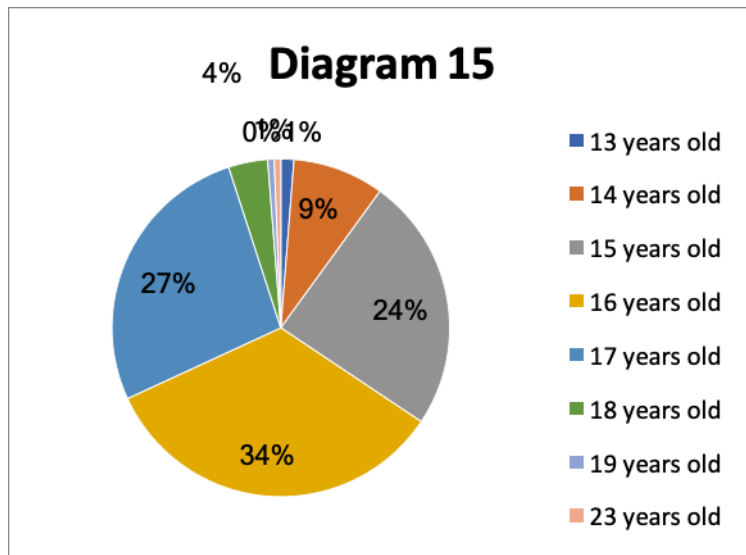
although a rather low indicator, it is present - the presence of applicants from the non-controlled territories and the gray zone.



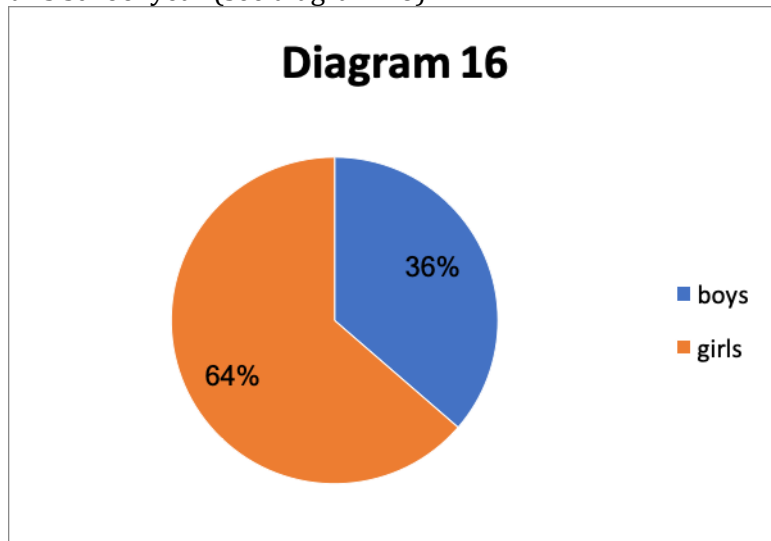
Among the schools of the city of Bakhmut, where the HIFFL is located, we have an indicator of 142 participants (see diagram 14), where on average the indicators are the same in terms of the number of participants who attended the event. This shows that the work with the city is very successful.



If we take into account the age of the visitors of the event, then we have the following (see diagram 15): our target audience is 9-11 grades, 14-17 years old, according to the results we have, we believe that the work is oriented and works in the right direction.

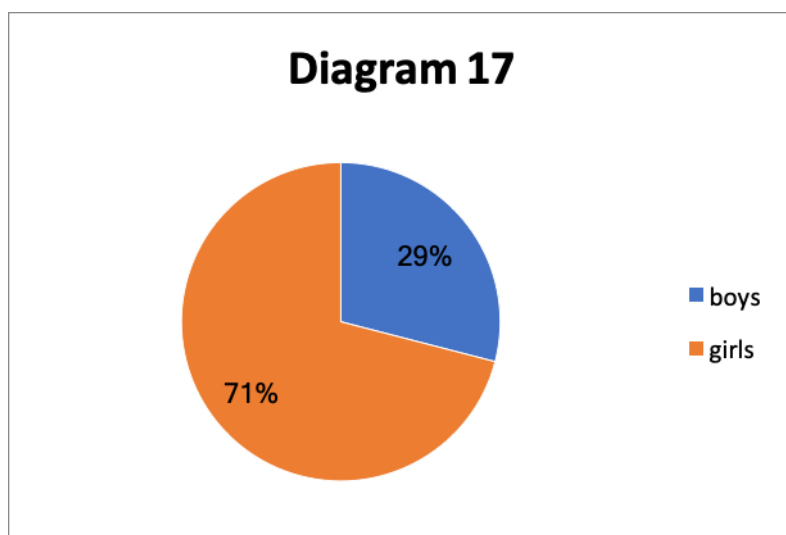


Therefore, for the period of the first large-scale extracurricular event, we assess our activity as very successful: the indicator of the number of community members who participate in the students' social activities is almost reached, has high results. According to the results of the historical and philological online game "Behind the Seven Seals-4" according to the visitor registration form, 176 students joined us. Here we have a higher interest of girls, but this can be explained by more girls than boys for this school year (see diagram 16).

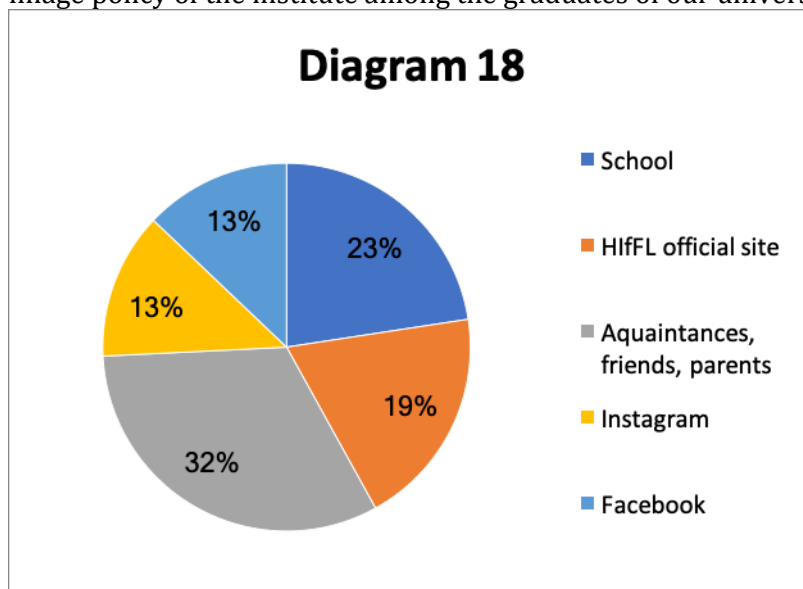


This documented indicator is slightly lower than planned, but only two units less than the first event, which shows the community's constant interest in the extracurricular activities of HIFFL.

According to the results of the Month of Foreign Languages, 31 people joined us according to the visitor registration form. Here again, we have a greater interest of girls, this is possible because the existing educational programs of the institute are more relevant among girls (see diagram 17).



A very interesting indicator among 31 people was the question "How did you find out about our event?", the results are as follows (see diagram 18). The answer option "Acquaintances, friends and parents" has a higher indicator, which indicates a good image policy of the institute among the graduates of our university.



So, for the period of the fourth extracurricular event, the documented indicator is only one-sixth of the planned. The reason was the epidemiological situation in the world caused by the acute respiratory disease COVID-19 and the online format of events. But, together with the Open Door Day on February 23, 2020, where, according to the registration form, there are 178 people, the historical and philological online game "On the Seven Seals-4" on February 18, 2021, there are 176 people, the Month of Foreign Languages from October 18 to 12 November 2021 - 31 people, the total number of students is 385 people, among them students and their parents (see diagram 1). Therefore, we evaluate our activity as successful.

Sub-activity 3.2. Dissemination of information about the project, publication of information about activities, project results at the Open Day, Career Forum, website and social networks.

Publications about the activities carried out within the framework of the project, the results and specific results of the project during the historical and philological online game "Behind the Seven Seals-4", the celebration of Shrove Tuesday, the Month

of Foreign Languages are posted on the website of HifFL and on pages in social networks. Below is a summary of the content of these publications.

Information about all EU-funded events is distributed through the official website and social media accounts of HifFL (facebook.com). All content and images are submitted in a suitable format for publication on relevant EU websites and social media:

1. Shrove Tuesday

<http://forlan.org.ua/?p=27653>

2. Historical and philological online game "Behind the Seven Seals-4"

<http://forlan.org.ua/?p=27524>

3. Month of foreign languages

3.1. Announcement

<http://forlan.org.ua/?p=37923>

3.2. English language week

<http://forlan.org.ua/?p=38131>

<http://forlan.org.ua/?p=38036>

<http://forlan.org.ua/?p=38131>

<http://forlan.org.ua/?p=38024>

3.3. French language week

<http://forlan.org.ua/?p=48106>

<http://forlan.org.ua/?p=48063>

<http://forlan.org.ua/?p=38170>

3.4. German language week

<http://forlan.org.ua/?p=48181>

<http://forlan.org.ua/?p=48131>

<http://forlan.org.ua/?p=48241>

<http://forlan.org.ua/?p=48376>

3.5. Spanish language week

<http://forlan.org.ua/?p=48489>

<http://forlan.org.ua/?p=48457>

<http://forlan.org.ua/?p=48397>

All publications include information about EU-funded activities, which are displayed on the official website and social media accounts of HifFL, which display the EU emblem accompanied by the text "This event was prepared and carried out with the financial support of the European Union. Its content is the sole responsibility of HifFL and does not necessarily reflect the opinion of the European Union", which confirms the support of the European Union, and includes links to relevant EU websites and social media accounts.

ACTIVITY 4 SUPPORT FOR THE FUNCTIONING OF THE COORDINATION CENTRE FOR DISPLACED HIGHER EDUCATION INSTITUTIONS AND OF THE COUNCIL OF RECTORS OF DISPLACED HIGHER EDUCATION INSTITUTIONS.

The fourth activity has not been implemented because of the uncertainty as to who must obtain support. The amount of 15,000.00 Euros was transferred within section 6 to the renovation of the dormitory. The project manager was promptly informed about

the change in the budget from the Delegation of the European Union in Ukraine, and support was received on November 30, 2021.

2.3. The Logical framework (logframe) matrix should evolve during the Action project (i.e. the projects) lifetime: new lines can be added for listing new activities as well as new columns for intermediary targets (milestones) when it is relevant and values will be regularly updated in the column foreseen for reporting purpose (see “Current value”). The term "results" refers to the outputs, outcome(s) and impact of the Action.

LOGICAL FRAMEWORK AND ACTIVITY MATRIX							
	<i>Results chain</i>	<i>Indicator</i>	<i>Baseline</i>	<i>Current value*</i>	<i>Target</i>	<i>Source and mean of verification</i>	<i>Assumptions</i>
<i>Impact (Overall objective)</i>	<i>Enhancing the quality and relevance of professional education for the New Ukrainian School in Donetsk region</i>	<p>Indicator 1 <i>The number of students enrolling for the Masters' programs increased at least by 40% compared to baseline level</i></p> <p>Indicator 2 <i>The average exam score for admission to the Master's program rise by 18 points</i></p> <p>Indicator 3 <i>The percentage of students in the region who are employed by a specialty increased in 5 years by 15%</i></p>	50	101	80	<p><i>Admission protocols</i></p> <p><i>Exam certificates</i></p> <p><i>Annual monitoring report by the Career Centre of Horlivka Institute for Foreign Languages</i></p>	<i>Not applicable</i>

Outcome (s) (Specific objective(s))	<i>Providing conditions for the formation of a teacher of the new Ukrainian school</i>	Indicator 1 <i>The number of faculty who have gained knowledge of the e-learning system increased up to 50</i>	0	78	50	<i>Working e-courses on the internal MOODLE platform of HifFL</i>	<i>Human recourses remain the same</i> <i>The number of students does not decrease</i> <i>All users apply the acquired knowledge and skills</i>
		Indicator 2 <i>All members of the administrative staff who have gained knowledge of the e-learning system</i>	0	12	12		
		Indicator 3 <i>Not less than 25 % of students have access to e- resources</i>	0	912	875		

Outputs	R.1.Improved living and working conditions for students and staff	1.1. 100% students lived in dormitory have access to sports equipment at the place of residence	0	120	120	Hostel agreements with students	<i>Horlivka Institute for Foreign Languages provides furniture and sports equipment for the Dormitory on time</i>	
		1.2. 100% of residents of the dormitory have access to hot water during the whole year (while it available in the city)	0	140	140	Hostel agreements with students and staff		
		1.3. At least for 15% of staff members the working conditions will be improved	0	32	30	Report by the Maintenance Department of HIfFL		
	R.2.Introduced e-learning system	2.1. Up to 30 courses fully digitilised before the end of the project	0	762	250	Working e-courses on the internal MOODLE platform of HIfFL		
		R.3.Enhanced students' social involvement in community life	3.1.The number of students who participate in self-governance increased more than twice	33	163	70		Report of the Students' Educational Work Department of HIfFl
			3.2.The number of community members who are involved in students' social activities	0	354	200		Report of the Students' Educational Work Department of HIfFl

Activities			Assumptions
	<p>A.0.Preparation for executing activities</p> <p>0.1. Establish a project team and hire a project manager</p> <p>0.2. Allocate functional responsibilities among project team members</p> <p>0.3. Establish Steering Committee</p> <p>0.4. Approve the Action monitoring and reporting plan</p>	<p>Means:</p> <p>A.0.1. Members of the Board of the NGO “Tsentr Rozvytku Filologii Gromadska Organizatsiya” (TRFGO), in accordance with the rights stipulated in the Statute, choose Project Management Team, consisting of:</p> <p>(1) Steering Committee: 1 representative from the TRFGO, 1 representative from Horlivka Institute for Foreign Languages (HifFL), 1 representative from Students’ Council of HifFL.</p> <p>(2) Project Manager who is hired on the permanent basis for the duration of the Action.</p> <p>(3) Law Consultant, Key Experts 1, 2, 3 (with the responsibilities for R.1., R.2., R.3. respectively), Tender Specialist, Inspector on Construction Works, System Administrator, Specialist on Digitalising, Content Manager, Event manager, all of which will volunteer for the Action.</p> <p><i>Expenditure verification specialist, evaluation costs specialist will be hired as external experts</i></p> <p><i>Project Management Team will do the work on the premises of Horlivka Institute for Foreign Languages (HifFL) in line with the Memorandum of Understanding (MoU) signed by the NGO “Tsentr Rozvytku Filologii Gromadska Organizatsiya” and HifFL. The office will be equipped with the computers which belong to the NGO “Tsentr Rozvytku Filologii Gromadska Organizatsiya” (5 units). Electricity and utilities will be provided by HifFL in line with the MoU. Transportation will be carried out by HifFL in line with the MoU. Fuel and technical maintenance of the vehicle will not be provided by HifFL.</i></p> <p><i>Heads of the Maintenance Department, Student Affairs Department, Students’ Educational Work Department, Career Centre of HifFL will provide Key Experts 1,2,3 with necessary data for measuring Indicators for the Action.</i></p> <p>Costs</p> <p>Administrative staff (Project Manager) – 20 675€</p> <p>Expenditure verification/Audit – 10 500€</p> <p>Evaluation costs – 2 500 €</p> <p>Consumables – office supplies – 1045 €</p> <p>Vehicle costs – 4 992€</p> <p>Financial services – 4 972€</p> <p>Indirect costs – 7% of direct costs</p>	<p>Assumptions</p> <p><i>There is no major deterioration in political and security situation in the East of Ukraine</i></p> <p><i>There are a sufficient number of companies that will agree to participate in the tender for hostel repairs</i></p>
	<p>A.1.1. Renovation of the dormitory</p> <p>1.1.1 Adjust design estimates for dormitory repairs</p> <p>1.1.2. Prepare tender documents for required works</p>	<p>Means:</p> <p>A.1.1. Work Team (WT1) on the A.1.1. Renovation of the dormitory and A.1.2. Bettering work conditions for the staff consists of the Key Expert 1 responsible for the execution of the renovation, Tender Specialist, Inspector on Construction Works. They will work with Chief Accountant and Financial Manager and Law Consultant.</p> <p><i>Contractors for adjustment of the design estimates, construction works, procurement of office furniture and</i></p>	

<p>Activities</p>	<p>1.1.3. Inform State Architectural and Construction Inspection on the changes to the work permit as to the change of contractor, technical supervision, etc.</p> <p>1.1.4. Tender and contract construction works</p> <p>1.1.6 Execute construction works:</p> <p style="padding-left: 20px;">1.1.6.1. General Construction works</p> <p style="padding-left: 20px;">1.1.6.2. Works on heating</p> <p style="padding-left: 20px;">1.1.6.3. Works on ventilation</p> <p style="padding-left: 20px;">1.1.6.4. Works on plumbing</p> <p style="padding-left: 20px;">1.1.6.5. Works on sewerage</p> <p style="padding-left: 20px;">1.1.6.6. Works on power and lighting equipment</p> <p style="padding-left: 20px;">1.1.6.7.. Installation of individual heating unit</p> <p style="padding-left: 20px;">1.1.6.8. Installation of alarm system and fire alarm</p> <p style="padding-left: 20px;">1.1.6.9. Connection to the external electricity network</p> <p style="padding-left: 20px;">1.1.6.10. Contract a specialists for authorial and technical supervision</p> <p style="padding-left: 20px;">1.1.6.11 Execution of authorial and technical supervision</p> <p style="padding-left: 20px;">1.1.7. Arrange approval of construction works by the State Architectural and Construction Inspection</p> <p>A.1.2. Procurement of furniture and equipment for the staff</p> <p>1.2.1. Prepare detailed specifications on the needed furniture and equipment</p> <p>1.2.2. Tender and contract furniture, equipment and installation works</p> <p>1.2.3. Procure furniture and equipment</p> <p>1.2.4 Supervise procurement (including acceptance) and installation</p>	<p>equipment will be tendered. Authorial and technical supervision specialists will be hired. The commissioning certificate will be requested.</p> <p>Costs:</p> <p>A.1.1. Renovation works - 595 600€ including:</p> <p style="padding-left: 20px;">Project cost – 581 754€</p> <p style="padding-left: 20px;">Project authorial supervision – 5 118€</p> <p style="padding-left: 20px;">Project technical supervision – 8 068€</p> <p style="padding-left: 20px;">Administrative fee for the commissioning certificate - 660€</p> <p>A.1.2. Procurement of the furniture and equipment – 57 899€</p>	
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Activities	<p>A.2.1 Scoping of available e-learning solutions</p> <p>2.1.1. Study of best MOODLE practices in Ukraine</p> <p>2.1.2 Conduct local need analysis</p> <p>2.1.3. Develop operational plans for introduction of MOODLE platform at HIFL</p> <p>2.1.4. Define design and functionalities of MOODLE platform on the HIFL site</p> <p>A.2.2. Procurement of necessary hardware and furniture</p> <p>2.2.1. Holding the tender for necessary hardware and furniture</p> <p>2.2.2. Organisation of in-house training of academic, administrative and supporting staff on MOODLE</p> <p>A 2.3. Launch of the MOODLE into the learning process</p> <p>2.3.1. Digitalization of study materials</p> <p>2.3.2. Development of procedures and guidelines for uploading study content</p> <p>2.3.3. Operationalisation of MOODLE platform</p> <p>2.3.4. Organisation of a workshop to fine-tune MOODLE courses</p> <p>2.3.5. Piloting innovative MOODLE courses at HIFL</p> <p>2.3.6. Establishment of electronic MOODLE infrastructure</p> <p>2.3.7. Evaluation of students' feedback & follow-up</p>	<p>Means:</p> <p>A.2. Work Team (WT.2) on the A.2 Introduction of e-learning system consists of the Key Expert 2 responsible for the introduction of e-learning system, System Administrator, Specialist on Digitalising, Content Manager, responsible for checking the contents of the materials uploaded. Key Expert 2 will collaborate with Key Expert 1, Financial Manager, Chief Accountant on procuring necessary equipment, paying for the training and transportation of the short-term trainer.</p> <p>Academic and administrative staff will work on the premises of Horlivka Institute for Foreign Languages (HIFL) in line with the Memorandum of Understanding (MoU) signed by the NGO "Tsentri Rozvytku Filologii Gromadska Organizatsiya" and staff of HIFL they will be given access to the facilities needed for the performance of the activity: Library, language centres (two) equipped with the computer-net and the downloaded software "Nibelung" (the software for creating an interactive multimedia environment for academic purposes) which will be used in training sessions. Overhead projectors, smartboards will be available if necessary. The invited short-term trainer with the expertise on the technical, methodological matters on MOODLE will be openly selected among professionals in Ukraine for conducting a 5-day training for the academic, administrative staff.</p> <p>Costs:</p> <p>A.2. Training - 500€</p> <p>Transportation - 176€</p> <p>Procurement of Servers – 8 620€</p> <p>Missions of the staff assigned to the Action (study visit) - 0€</p>	
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<i>Activities</i>	<p><i>A 3.1 Prepare a cooperation plan in close coordination with local schools administration and the city educational government</i></p> <p><i>A 3.2 Roll-out cooperation activities according to the cooperation plan (activities in schools, public events, community work days, meetings and site visits for press and visiting officials)</i></p> <p><i>A 3.3 Disseminate and publish information on project activities, outputs and results during Open House Days, Career fair, by posting on the HIffL site and network pages.</i></p> <p><i>A.4. Support for the functioning of the Coordination Centre for Displaced Higher Education Institutions and of the Council of Rectors of Displaced Higher Education Institutions</i></p>	<p><i>Means: Work Team (WT.3) on the A.3 Strengthening of students' self-governance</i> consists of the Key Expert 3 responsible for the preparation, execution of the activities, collecting data for monitoring the progress of the activities. Event Manager will supervise the preparation of the collaborative activities with local schools and community. Key Expert 3 will collaborate with Key Expert 1, Financial Manager, Chief Accountant on procuring necessary goods. 4 big activities will be conducted in the course of the Action (2 at school-institute collaboration; 2 at Institute –local community collaboration).</p> <p><i>Costs</i> <i>Organising and conducting extra-curricular activities with the students and local schools and community – 4 422€:</i> <i>Costumes for performances and gifts for the participants and winners – 4222€ (11 schools)</i> <i>Household tools (20 spades, 20 rakes, 20 buckets, 50 gloves) for the community work around the dormitory – 220€</i> <i>Visibility (banner) - 60€</i> <i>Metal structure for the banner – 610 €</i> <i>The banner will be put by the workers of HIffL</i></p> <p><i>Means: The activity will be performed by the Project Manager</i></p> <p><i>Costs:</i> <i>0 €</i></p>	
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2.4. Explain how the action has mainstreamed cross-cutting issues such as promotion of human rights, gender equality, democracy, good governance, children's rights and indigenous peoples, environmental sustainability and combating HIV/AIDS (if there is a strong prevalence in the target country/region).

In Ukraine, human rights are enshrined in the Constitution of Ukraine. The action contributed to the development of an internal understanding of the existence of human and citizen rights and freedoms and personal rights and freedoms, the possibility and necessity of defending one's rights and a sense of the protection of rights at the state level.

The staff of HIFFL, students and other participants of events held in the course of the grant made sure that all people are free and equal in their dignity and rights. Rights belong to all people in all situations, regardless of social status or other differences between people. It should also be noted the support of opportunities that are not limited by territories both within the state (controlled by the government or not) and by the territory of the state itself and do not depend on a person's national affiliation, they come from the nature of a person and are designed to form and maintain a person's sense of self-worth, her individuality.

Capacity development contributed to the strengthening and support of HIFFL ability to establish and achieve its goal of restoring the leading role in teacher training for the region, active participation in the ongoing reform of education and the development of a free and democratic Donbas.

The involvement of an even greater number of students in self-government contributed to the development of skills and abilities to manage one's own life through managing society - the level of its economic, political-social, spiritual-cultural development.

The students, in turn, by providing quality education for the New Ukrainian School, will influence the spread of knowledge about human and citizen rights and freedoms among children.

Thus, the Action promoted **basic human rights** such as freedom of expression, including internet freedom; *protect* freedom of religion and belief; promoted social responsibility.

Gender equality and democracy is promoted through equal participation of both women and men of all age groups including students in decision making during the implementation of the Action, and further on through providing equal access to all the facilities and services obtained.

The Action promoted key elements of **good governance**, such as rule of law, fair legal transparency, responsiveness, effectiveness and efficiency, equity and inclusiveness, accountability, participation.

Support to youth was ensured through providing quality language teaching and humanities education to the youth of the region including the youth from disadvantaged families and IDPs. The Institute exercised its privileged right to admit students from the uncontrolled territories who had been exposed to hostile environment and aggressive anti-Ukrainian propaganda. Regarding this, affordable, safe and student friendly educational environment obtained through the Action facilitated their socialisation in Ukrainian society and promoted further social cohesion and reconciliation in the region.

Children's rights were promoted through appropriate for the age development of students, satisfaction of basic needs for physical protection, accommodation, equal protection of the civil rights, and freedom, access to universal state-paid education and

health care. Students further promoted children's rights through providing quality education working for the New Ukrainian School.

Environmental sustainability was promoted through introduction of new technologies raising the energy efficiency of the buildings and further development of the formerly abandoned area.

2.5. How and by whom have the activities been monitored/evaluated? Please summarise the results of the feedback received from the beneficiaries and others.

The assessment of the project's activity was carried out by an individual - entrepreneur Lupashko Iryna Pavlivna, who acts on the basis of the Extract from the Unified State Register of Legal Entities, Individual Entrepreneurs and Public Organizations dated 05.04.2020, record number 2 070 000 0000 016742 dated 09.21.2016.

The list of working visits (online interviews) is given in table No. 8.

Table 8

№	Інтерв'юєрка (Експертка з оцінки)	Формат (онлайн/офлайн)	Дата проведення	Час проведення	Учасники
1.	Lupashko I.P..	Online (ZOOM)	December 7, 2021	14:00 – 15:30	Project working group (10 participants)
2.	Lupashko I.P.	Online (ZOOM)	December 8, 2021	13:30 – 14:00	Students of the Institute of HifFL (11 participants)
3.	Lupashko I.P.	Online (ZOOM)	December 8, 2021	14:00 – 15:00	Academic and administrative staff of HifFL (7 participants)

Questionnaires posted on the Google platform (Google Forms) were used to survey respondents. In accordance with the goal and expected results of the project, two questionnaires were developed - for teachers and administrative staff, as well as for students and graduates of HifFL. Links to questionnaires were sent by project representatives to the target groups indicated above. The impact of the project's activities is noticeable at the individual level - on students and employees, and at the institutional level - the development and implementation of the MOODLE platform, the development of new courses and the increase of the institutional capacity of HifFL.

2.6. What has your organisation or any actor involved in the action learned from the action and how has this learning been utilised and disseminated?

The Action contributed to the development of the student friendly environment as a key determinant of quality education and strengthening the relevance of professional education to the needs of the New Ukrainian School. The introduction of new teaching methods and quality improvements enabled the academic staff to effectively reconceptualise learning and teaching in line with the European Profile for Language Teacher Education in order to meet current requirements and international standards. Moreover, the activities under this Action promoted steady cooperation between the

provider of education and prospect employers regionally and locally as well as improve links between citizens and regional authorities and other stakeholders.

Student support services have increased since the Action started. Upgrading of facilities and training the academic and support staff and technicians raised quality and efficiency of the services.

All of the improvements at HifFL reinforced its capacity and created a desired ground for its active participation in implementation of education reform through preparing teachers of languages and humanities for the new Ukrainian school.

Besides, the improvement of working conditions for the academic staff through provision of the office furniture and equipment, introduction of digital learning materials and tools created a drive to excellence and innovation in language education. Modernisation of student services, including library, increased graduates' professionalism and thus their involvement in building the society and implementing the reform of education. These improvements ensured further sustainable development, even in the time of Russian aggression.

The Action offered a unique chance to contribute to peace and reconciliation in the region through providing support to the internally displaced people, helped build "bridges" between different identities, stimulates self-identifying thus promoting all-Ukrainian values and fostering of the Ukrainian identity.

Soft power of humanitarian education is now used gradually to bring up a new generation of young people who will promote European values of tolerance to language and cultural diversity among the population of the region.

Working as PMT we learnt to take the responsibility for the work in collaboration with target groups (HifFL students, academic, administrative and supporting staff).

Students and teachers are now trained to use Moodle platform and popularize the advantages of using digital teaching and learning tools among peers. Digital learning opportunities are promoted to prospective students and students from the uncontrolled areas in particular. Trained teachers promote capacity building and deliver workshops to other teachers to build capacity and develop skills in using digital technologies. Trained teachers give capacity building trainings to school teachers through Capacity Building Training and Research Centre of HifFL.

The NGO alongside with HifFL organized interim dissemination round table to bring around HifFL staff and students, local and regional authorities into a common discussion platform, discover the achieved milestones, present the results, and raise awareness and interest towards the project.

The Action improved the situation of the target groups by reaching a number of positive outcomes:

- newly renovated student accommodation facility was launched;
- the infrastructure for full time education of HifFL was improved;
- overall capacity of HifFL was reinforced;
- conditions for effective work of staff were improved;
- effective e-learning environment was organised and proved very effective in the time of COVID-19 and Russian aggression;
- teacher-student cooperation was improved;
- better academic outcomes were achieved;
- the quality of educational and other services were improved through using modern technologies;

- the role HifFL plays in reforming education system in the region is built up;
- reform processes was accelerated;
- student self-governance was improved.
- admission capacity of HifFL was significantly expanded and enhanced;
- admission rates of the HifFL remained stable despite COVID-19 and Russian aggression;
- jobs for the teaching staff were secured;
- cooperation with the local communities was strengthened.

2.7. Please list all materials (and number of copies) produced during the action on whatever format (please enclose a copy of each item, except if you have already done so in the past).

n/a

2.8. Please list all contracts (works, supplies, services) above EUR 60 000 awarded for the implementation of the action for the whole implementation period since the last interim report if any or during the reporting period, giving for each contract the amount, the name of the contractor and a brief description on how the contractor was selected, including compliance with EU restrictive measures.

During the second reporting period from November 17, 2020 to March 16, 2022, no contracts were concluded for the amount of more than 60,000 euros.

An Additional Agreement to increase the amount of the contract by EUR 38,648.00 has been concluded to Contract No. 7 of 04/16/2020 for the repair of the dormitory. This increase was due to the allocation of funds that were planned for the Support for the functioning of the Coordination Centre for Displaced Higher Education Institutions and of the Council of Rectors of Displaced Higher Education Institutions - 12,220 euros, and the use of funds for the Provision of Contingency Reserve - 26,428 euros. Accordingly, the funds were used for arranging and beautifying the territory of the dormitory, as well as covering expenses for the elimination of hidden defects that were discovered during the repair work.

3. Beneficiaries/affiliated entities, trainees and relations with Government/other cooperation

3.1. How do you assess the relationship between the beneficiaries/affiliated entities of this grant contract (i.e. those having signed the mandate for the coordinator or an affiliated entity statement)? Please provide specific information for each beneficiary/affiliated entity.

n/a

3.2. Is the above agreement between the signatories to the grant contract to continue? If so, how? If not, why?

n/a

3.3. How would you assess the relationship between your organisation and State authorities in the action countries? How has this relationship affected the action?

Thanks to the fact that the dormitory was renovated as a result of the Action, it was possible to significantly reduce the amount of technical conditions for connecting to

the power grid and, accordingly, reduce the cost of the work. The State authorities did their best to help in this situation.

During the two years of the project, closer ties were established with local schools and the city's education department. In general, the city events, which were held by the student self-government, made life in the city brighter, more meaningfully filled. The neat structure of the hostel and the orderly surrounding area have changed the image of the city for the better. This contributed to the strengthening of relations between the management of the institute and local government bodies.

Ministry of Education and Science of Ukraine monitored the Action as it helped to speed up reform and modernization of the higher education system on the national and regional level.

Regional government also monitored the Action as it enhanced the quality and relevance of teachers training and language learning to the needs of the New Ukrainian School.

City government monitored the Action as it stepped up cooperation between the providers of language learning and teachers training and the consumers of the service (local and regional education institutions);

City authorities acquired promotion of reconciliation and social cohesion in the region; improvement of communication with displaced university authorities; strengthened cooperation and links between society and providers of education; development of understanding of local circumstances and context for further displaced university's involvement into city developments; involvement of displaced higher educational institution into implementation of local social initiatives; raising the attractiveness of the city to the youth from outside immediate proximity; increasing the active youth participation in social initiatives.

City education department experienced satisfaction of immediate employment needs in the field; empowerment of displaced university to participate in on-going reform and developments in the field; establishment of stronger cooperation between provider of education and employers in the region so as to encourage the youth to stay and search for employment within the region; improvement of quality and relevance of education; improvement of foreign language acquisition; raising of the citizens' overall educational level.

3.4. Where applicable, describe your relationship with any other organisations involved in implementing the action:

- **Other third parties involved (including other donors, other government agencies or local government units, NGOs, etc.)**

The participation of US Agency for International Development (USAID) was crucial for the implementation of the Action. The success of the first output - "Improved living and working conditions for students and staff" - was measured by the number of students have access to sports equipment in their place of residence and the percentage of residents of the dormitory have access to hot water during the whole year (while it available in the city).

Provision of the necessary appliances for the Sport venue outside and inside the dormitory was ensured by the US Agency for International Development (USAID).

In order to provide residents of the dormitory with hot water, we installed 3 electric water heaters of 30 liters in each of the two shower cabins on the floor. Altogether - 18 electric water heaters. For washing dishes, a 30-liter water heater is installed in each kitchen, which makes 6 pieces altogether. This amount of water heating equipment fully meets the residents' needs for access to hot water. All the

appliances were bought as part of an agreement with US Agency for International Development (USAID).

Besides that, US Agency for International Development (USAID) provided everything necessary for landscaping the territory adjacent to the student dormitory, in particular: installing a fence, supports, concrete foundations for sports simulators, rubber covering for the sports field, benches, bicycle parking and gazebos. It also equipped the dormitory with the necessary furniture and equipment as part of the “Democratic Governance East Activity” project. The total sum of help is 7 498 540,00 hrivnas.

- 3.5.** Where applicable, outline any links and synergies you have developed with other actions.

n/a

- 3.6.** If your organisation has received previous EU grants in view of strengthening the same target group, in how far has this action been able to build upon/complement the previous one(s)? (List all previous relevant EU grants).

n/a

- 3.7. How do you evaluate cooperation with the services of the contracting authority?**

Cooperation with the services of the contracting authority was consistent and very effective. Several seminars were held on the development of grant documents, implementation of activities, procurement, reporting and other issues. During the duration of the project, there was constant communication with the curator, who provided comprehensive assistance in solving problems and clarifying the given questions.

- 3.8** Where applicable, include a traineeship report on each traineeship which ended in the reporting period to be prepared by the trainee including the result of the traineeship and assessment of the qualifications obtained by the trainee with a view to his/her future employment.

n/a

4. Visibility

How is the visibility of the EU contribution being ensured in the action?

Publications about the activities carried out within the framework of the project, the results and specific results of the project during the historical and philological online game "Behind the Seven Seals-4", the celebration of Shrove Tuesday, the Month of Foreign Languages are posted on the website of HifFL and on pages in social networks. Below is a summary of the content of these publications.

Information about all EU-funded events is distributed through the official website and social media accounts of HifFL (facebook.com). All content and images are submitted in a suitable format for publication on relevant EU websites and social media:

1. Shrove Tuesday

<http://forlan.org.ua/?p=27653>

2. Historical and philological online game "Behind the Seven Seals-4"

<http://forlan.org.ua/?p=27524>

3. Month of foreign languages

3.1. Announcement

<http://forlan.org.ua/?p=37923>

3.2. English language week

<http://forlan.org.ua/?p=38131>

<http://forlan.org.ua/?p=38036>

<http://forlan.org.ua/?p=38131>

<http://forlan.org.ua/?p=38024>

3.3. French language week

<http://forlan.org.ua/?p=48106>

<http://forlan.org.ua/?p=48063>

<http://forlan.org.ua/?p=38170>

3.4. German language week

<http://forlan.org.ua/?p=48181>

<http://forlan.org.ua/?p=48131>

<http://forlan.org.ua/?p=48241>

<http://forlan.org.ua/?p=48376>

3.5. Spanish language week

<http://forlan.org.ua/?p=48489>

<http://forlan.org.ua/?p=48457>

<http://forlan.org.ua/?p=48397>

All publications include information about EU-funded activities, which are displayed on the official website and social media accounts of HifFL, which display the EU emblem accompanied by the text "This event was prepared and carried out with the financial support of the European Union. Its content is the sole responsibility of HifFL and does not necessarily reflect the opinion of the European Union", which confirms the support of the European Union, and includes links to relevant EU websites and social media accounts.

No objection

5. Location of records, accounting and supporting documents

Please indicate in a table the location of records, accounting and supporting documents for each beneficiary and affiliated entity entitled to incur costs.

Information on the location of records, accounting and supporting documents is given in table No. 9

Table 9

Nº n.n.	Beneficiary	Name of documents	Place of storage
1.	"Tsentr Rozvytku Filologii" (Philology Development Centre) Non-governmental organisation	Grant agreement with attachments, correspondence with the customer, interim reports.	Dnipro, str. Naukova, 13
2.		Tender dossiers: Local open tender procedure, Simplified procedure.	Bakhmut, str. Sadova, 78a
3.		Contracts, agreements, their annexes, correspondence with suppliers.	Dnipro, str. Naukova, 13
4.		Orders, provisions, protocols of the PMT	Dnipro, str. Naukova, 13
5.		Travel documents, Journal of accounting for fuel consumption.	Bakhmut, str. Sadova, 78a
6.		Primary accounting documents, Information on accounting operations, Information 3.3. , analytical accounting of settlements with suppliers and contractors (to account 631), invoices for the transfer of goods, works to the final beneficiary	Dnipro, str. Naukova, 13
7.		Different reports	Dnipro, str. Naukova, 13

There is currently no access to the documents listed under numbers 2 and 5, since civilians are not allowed to enter these buildings.

The European Commission may wish to publicise the results of actions. Do you have any objection to this report being published on the website of DG International Cooperation and Development ? If so, please state your objections here.

No objection

Name of the contact person for the action: *Yevgeniya Bielitska*Signature: *[Signature]* Location: *Bakhmut*Date report due: *16.06.2022* Date report sent:

Appendix 1: The first sub-event – Renovated dormitory premises



A room for two students



Kitchen



Shower room

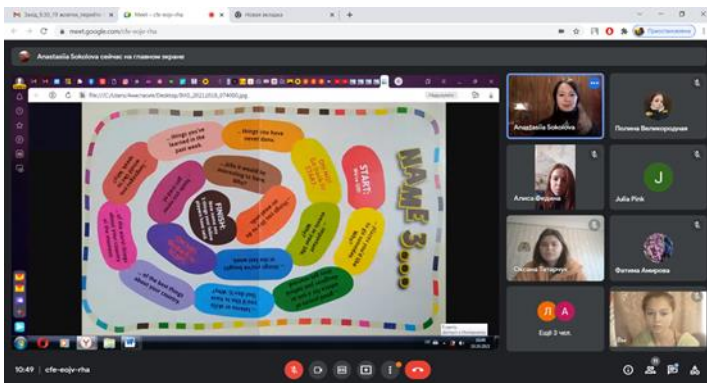


Room for communication

Activity Three – Extracurricular activities with students from local schools and the community - Shrove Sunday



Performance of the student theater at the Open Day event



Conducting the "Month of Foreign Languages" event



Awarding of the winners of the online game "Behind the Seven Seals-4"

Strengthening of students' self-governance: costumes for the theatrical performances



Women's shirts with Ukrainian embroidery



Ukrainian national men's trousers



The dress of the host of the event



King's suit